



university of
 groningen

Going on Exchange Faculty of Law

100 destinations





Why go on exchange?



HIRO RADITYA
GRAPHIC DESIGNER & WEB DEVELOPER

PROFILE

Learn more about my work, connect with advertising clients, and share my journey with potential employers as I travel abroad, immerse myself in new cultures, and explore the world. I'm always up for new challenges, open to new ideas and experiences, and looking for ways to grow and develop in my professional career.

CONTACT

+62 812 000 888 00
 email@hiro-raditya.com
 www.hiro-raditya.com
 Hiroyuki, 123 Street
 New York, USA

PERSONAL

Birthdate: July 12th, 1990
 Relationship: Single
 Nationality: Indonesian
 Languages: English, Arabic

INTERESTS

- Graphic Design
- Visual Communication
- Typography
- Hotel Learning

CONNECT

linkedin.com/in/hiro-raditya
 facebook.com/hiro-raditya
 behance.com/hiro-raditya
 dribbble.com/hiro-raditya

WORK EXPERIENCE

2018 DESIGN DIRECTION
 HIRO CREATIVE MEDIA, NEW YORK, USA
 Learn more about my work, connect with clients

2017 SENIOR GRAPHIC DESIGN
 PONDOK WETIYA, SEMARANG, IND
 Learn more about my work, connect with advertising clients

2016 FRONT END DESIGN
 PONDOK WETIYA, SEMARANG, IND
 Learn more about my work, connect with advertising clients

EDUCATION

GRAPHIC DESIGN & ADVERTISING VISUAL COMMUNICATION
 SEPELLIF UNIVERSITY ZENUS NEW ENGLAND SCHOOL
 Learn more about my work, connect with advertising clients

PROFESSIONAL SKILL

PHOTOGRAPHY ████████ MS OFFICE ████████
 ILLUSTRATION ████████ HTML 5 ████████
 INDESIGN ████████ CSS ████████





How to choose a destination?



DO's

WEBSITE

COURSES

CULTURE

FINANCES

REPORTS

ADVICE

DON'Ts



RUMOURS

RANKINGS

CHANGE

ENGLISH

FRIENDS

COURSE



Requirements



Full time  



1st year courses*

Outside Europe



Inside Europe



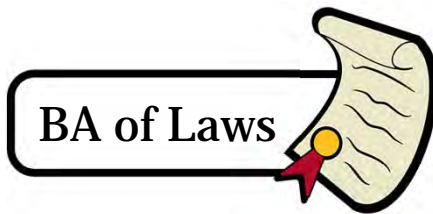
90 ECTS



GPA ≥ 7.0



TOEFL*/IELTS/DELE/CAE/CPE



MA level

BA level



90 ECTS



75*-90 ECTS



B2/C1



B2/C1

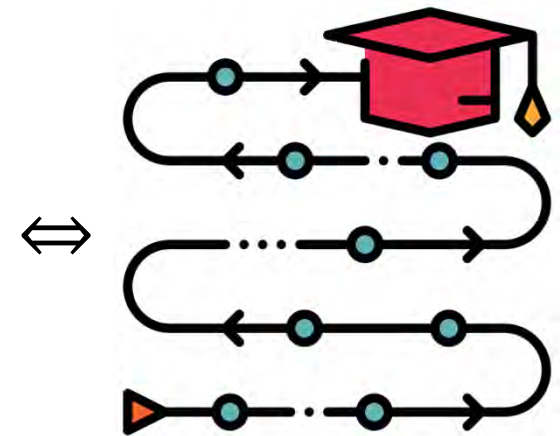


Language Centre



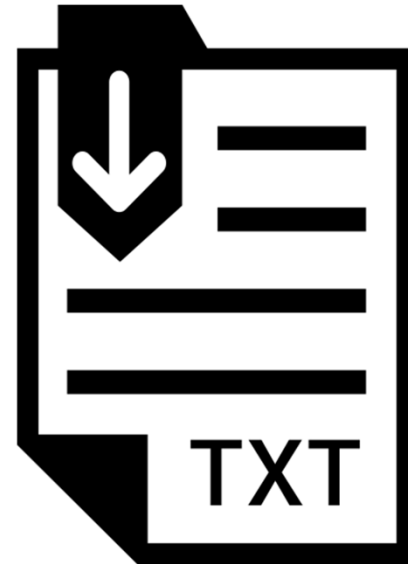
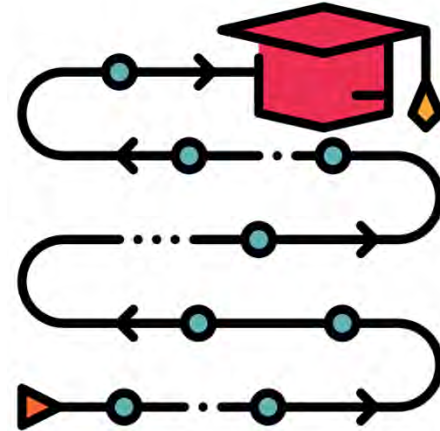
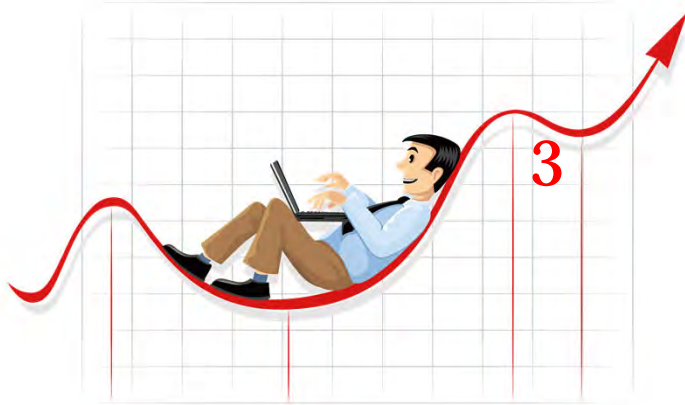
< 75 ECTS = 

75 - 90 ECTS
 and/or
 missing 1st year
 course





Dutch degree students



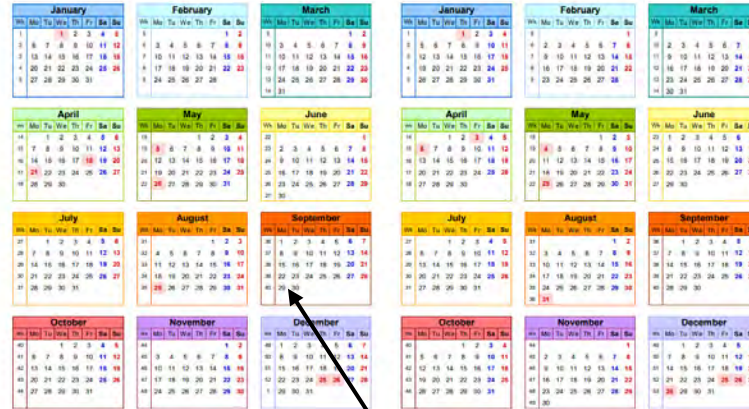


When to go?

✓ BA & MA*

2025

2026



LLB



Check the dates!



✓ Motivation letter



+



+

≤ 1500 words!

1. Mykolas Romeris University, Vilnius
2. University of Lapland, Rovaniemi
3. University of Ljubljana, Ljubljana

✓ Transcript of Records



+



1st year courses

✓ CV



✓ Language certificate*



or





CV/motivation letter check: Monday - Friday 11:00 – 17:00

CV/motivation letter workshop: 10 December at 13:00 &
11 December at 9:00





www.rug.nl/law/iese

Language other than  for



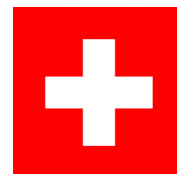
Except: Cergy Paris + Lyon + Caen (1) + Rouen (1)




Except: Turin + Bologna + Roma Tre + Sapienza



Louvain-la-Neuve (FR)
+ Hasselt (NL)



Unless only 





Application deadlines

Outside Europe



15 December – 1 February

Inside Europe



1 February – 1 March

Late applications?

Deadline 30 April 2025!



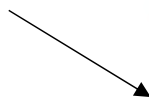
www.rug.nl/law/lep

Application form ▶



- 1 Data concerning current study
- 2 Application details ✓
- 3 Personal details
- 4 Data concerning planned stay
- 5 Data concerning language preparation
- 6 Remarks

When started studying at RUG



Data concerning current study

Country of home institution *

Netherlands

Home institution *

GRONING01 - University of Groningen

Faculty *

Faculty06 - Faculty of Law

Study level *

Bachelor's or equivalent level (EQF-6)

Study field *

<-- Please select -->

Please fill out this mandatory field.

Start cohort *

2022-2023

Grade average *

7,00



All fields marked with (*) must be completed.

- 1 Data concerning current study ✓
- 2 Application details
- 3 Personal details
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- 5 Data concerning language preparation
- 6 Remarks

Application details

Type of application *

Incoming Outgoing

Type of person *

Student Teachers

Exchange programme *

Marco Polo Student Exchange

Students that want to apply for an exchange outside Europe choose Marco Polo Student Exchange. Students that want to apply for an exchange inside Europe choose Erasmus+ Student Exchange (SMS).

**Check: Marco Polo for Outside Europe
OR Erasmus for Inside Europe**



When to
go on
exchange

Academic year *

2024/2025

Semesters *

Autumn 2024



Previous

Continue



- 1 Data concerning current study ✓
- 2 Application details ✓
- 3 Personal details
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- 5 Data concerning language preparation
- 6 Remarks

Personal details

Student number *

Please enter your University of Groningen student number, including the s. Example: s1234567

Last name *

First name *

Gender *

Male Female Other

Date of birth *

Nationality *

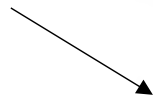
Do you have a 2nd nationality? *

yes no

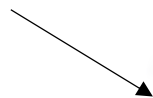
University e-mail address *

Please enter your University of Groningen email address. It has to end with @student.rug.nl or @rug.nl.

Are you
sure
you're
Dutch?



RUG email!





Application Outside Europe: Application Inside Europe:

- 1 Data concerning current study !
- 2 Application details !
- 3 Personal details !
- 4 Data concerning planned stay
- 5 Data concerning language preparation
- 6 Remarks

Data concerning planned stay		
Country of host institution (1. choice) *	<div style="border: 1px solid #ccc; padding: 2px; display: flex; justify-content: space-between;"> <-- Please select --> Outside Europe </div>	<div style="border: 1px solid #ccc; padding: 2px; display: flex; justify-content: space-between;"> Inside Europe ▼ </div>
Host institution (1. choice) * ?	<div style="border: 1px solid #ccc; padding: 2px; display: flex; justify-content: space-between;"> <-- Please select --> ▼ </div>	
Country of host institution (2. choice)	<div style="border: 1px solid #ccc; padding: 2px; display: flex; justify-content: space-between;"> <-- No choice --> Outside Europe </div>	<div style="border: 1px solid #ccc; padding: 2px; display: flex; justify-content: space-between;"> Inside Europe ▼ </div>
Host institution (2. choice)	<div style="border: 1px solid #ccc; padding: 2px; display: flex; justify-content: space-between;"> <-- No choice --> ▼ </div>	
Country of host institution (3. choice)	<div style="border: 1px solid #ccc; padding: 2px; display: flex; justify-content: space-between;"> <-- No choice --> Outside Europe </div>	<div style="border: 1px solid #ccc; padding: 2px; display: flex; justify-content: space-between;"> Inside Europe ▼ </div>
Host institution (3. choice)	<div style="border: 1px solid #ccc; padding: 2px; display: flex; justify-content: space-between;"> <-- No choice --> ▼ </div>	



All fields marked with (*) must be completed.

- 1 Data concerning current study ✓
- 2 Application details ✓
- 3 Personal details ⓘ
- 4 Data concerning planned stay ⓘ
- 5 Data concerning language preparation
- 6 Remarks

Data concerning language preparation

Language certificate *

yes no

All the rest!

LLB & LLM students for an
 Exchange in English inside Europe

OR

Nationals of a country where one of
 official languages is the language of
 instruction on Exchange



Previous

Continue



Check the requirement per university on your list!



All fields marked with (*) must be completed.

1 Data concerning current study

2 Application details

3 Personal details

4 Data concerning planned stay

5 Data concerning language preparation

6 Remarks

Remarks

Remarks

If more languages of instruction available, indicate in which one you would be studying!

0 / 500

After you click the button 'Send Application' you will receive an email to login to Mobility Online where you can finish the rest of your application and upload your documents.



Previous

Send application



Check IESE for the the language of instruction!



Necessary steps	Done	Done on	Done by	Direct access via following link
Online application				
Confirmation email online-application	<input checked="" type="checkbox"/>	12.04.2024	Automatically generated	
Online registration	<input checked="" type="checkbox"/>	12.04.2024		
<p>To finalize your application please complete the following steps:</p> <ul style="list-style-type: none"> Click on the button 'Complete personal data' and fill in further necessary information. Upload the required documentation (e.g. motivation letter, CV and Transcript of Records, check in the application instructions of the International Office of your faculty which documents are required). In addition, confirm that the application is complete /to hand in the application form. Make sure to do this before the deadline your faculty has set. <p><i>Note: In the heading of your application workflow you can only see your first choice; the International Office can see all your 3 preferred choices.</i></p>				
Personal data completed	<input checked="" type="checkbox"/>	27.02.2023		Complete personal data
Overview of all your uploaded documents	<input checked="" type="checkbox"/>			Click here to see all documents that you have uploaded so far
Motivation letter uploaded	<input checked="" type="checkbox"/>	12.04.2024		Upload motivation letter
CV uploaded	<input checked="" type="checkbox"/>	12.04.2024		Upload CV
Language certificate uploaded	<input checked="" type="checkbox"/>	12.04.2024		Upload language certificate
Other documents uploaded (optional)	<input type="checkbox"/>			Upload other documents
Transcript of records uploaded	<input checked="" type="checkbox"/>	12.04.2024		Upload transcript of records
<p>Confirm that the application is complete to hand in the application form. Make sure to do this before the deadline your faculty at the University of Groningen has set.</p>				
Completion of application confirmed	<input checked="" type="checkbox"/>	12.04.2024		
<p>Unfortunately, we cannot process your application because it is incorrect and/or incomplete. You have received an email with details about which document(s) is incorrect and/or incomplete. Please submit your application again once you have uploaded ALL required documents. Your current incorrect/incomplete application form will be declined.</p>				
If incomplete: email on incomplete application documents received	<input checked="" type="checkbox"/>	12.04.2024	Tina van Tellingem	
If incomplete: Correction of application documents confirmed	<input type="checkbox"/>			Confirm correction of application documents

Other documents?



If incomplete, correct your application!



✓ candidates / available places

✓ student <-> university

✓ motivation: academic & personal

✓ level of studies (BA/MA)

✓ GPA (grade point average)

✓ study progress

✓ cultural sensitivity

✓ extracurricular activities



Wait until nominated!



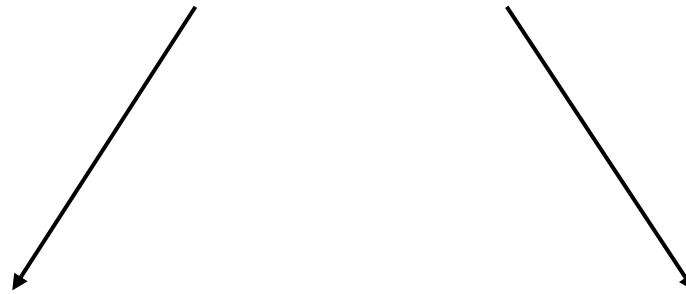
**Apply/register at the
 Host University.**



**Attend the mandatory
 pre-departure info session!**



30 ECTS



25 ECTS -> LAW



5 ECTS -> NON-LAW





Outside EU

€ 210 - € 330 / month



€ 390 / month



Inside EU

€ 330 - € 390 / month

Tuition fee host



DUO



OV chip card



Other grants





Global & Intercultural Engagement Distinction

<http://www.rug.nl/law/gied>

develop your intercultural skills

Extra-curricular programme (30EC)

- ✓ Workshop
- ✓ International/Intercultural course
- ✓ International/Intercultural work experience
- ✓ Foreign language
- ✓ International study (exchange)



Keep in mind

- ✓ Requirements
- ✓ Exchange dates
- ✓ Language preparations
- ✓ Deadlines 
- ✓ Application documents
- ✓ Visa & travel papers

www.rug.nl/law/lep

www.rug.nl/law/iese



Exchange Office Faculty of Law

exchangelaw@rug.nl



Student office hours Ms. Tina van Tellingen

Tuesday: 14.00 – 16.00

Thursday: 14.00 – 16.00

Extra office hours in February:

Wednesdays: 14.00 – 16.00