



minutes

Meeting Faculty Council (FC)

Date and time

20 December 2022, 13:30-15:00

Reference

Final

Eliza van der Ploeg-Bout

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Present

FC staff: Gwenda van der Vaart (chair), Annet Kempenaar, Emma Puerari, Dimitris Ballas,

FC students: Harm Verbeek, Aidan McClements, Csenge Kunos, Penda Jobarteh

FB: Johan Woltjer, Hesther van Rossem

Others: Ibn Battuta, RECG

Landleven 1

9747 AD Groningen

The Netherlands

Absent with notice

Gunnar Mallon, Arjan van den Assem, Marga Hids

Minutes taken by

Eliza van der Ploeg

Last minutes (8 November 2022) approved

Yes, without any changes

1. Actions

Number	Who?	What?	Dead-line?	See point
20220920-3b	Van den Assem	Is there any update/progress in solving the Brightspace problem with the course recordings? As off 20-12 student-assistants were hired to edit recordings (=short term solution). Check again when Van den Assem is back from leave.		
20220920-4	Ballas/Van der Vaart	Discuss mentoring system in an upcoming URSI meeting	Next URSI-meeting	
20221108-1/2	Mallon	Contact Van den Assem about Quality Agreements. QA on agenda 31-1	31-1	
20221108-3	FB	Open up training Intercultural Competences to all students.		
20221108-4	Pro Geo	One of the students contacts Ballas to join the Committee Diversity & Inclusion		
20221220-1	Van der Ploeg	Check whether the PC's election process needs FC approval.		
20221220-2	Woltjer/Van Rossem	Check whether there should be a Corona-plan elaboration for our Faculty.		
20222012-3	Van der Ploeg	Schedule a meeting for the FC with the intended candidate for Managing Director.		
20222012-4	Van der Vaart	When the Startersbeurzen discussion is still ongoing by the next Council's meeting, address it in the meeting.		
20222012-5	Pro Geo	Discuss clashes in scheduling courses/electives with Meijles		

2. Finished actions:

20221108-5: Agenda items Data storage repository, Connections with new Schools and Clashes in scheduling electives (input from staff) have been postponed to the meeting of 20-12-2022.

20221108-6: The Pro Geo survey about the Equator has been forwarded to the staff and has been discussed on 20-12-2023.

3. For information/received documents

a. Update following the Council's meeting of 24-11:

- Van der Ploeg checks whether the PC's election process needs FC approval.
- One of the discussions was about the taskforce Strengthening employee participation.
- Kempenaar signed up for the working group Election.
- The language issue has been solved for now.
- The replacement of PC/FC members when they drop out was discussed (perhaps it will be addressed in the working group Elections).
- In the Council's meeting it was mentioned that there should be a Corona-plan elaboration per faculty (action: Woltjer/Van Rossem checks); Van der Vaart comments that at the start of the academic year the DoE presented this for lecturers of 1A, but it is not clear whether this was the University plan or Faculty plan.

b. Update PC's:

- PC student members have taken steps to be more visible for other students.
- There has been a delay in the PC meetings, because the course evaluations were not available due to technical problems. The meetings are now planned in January.
- One PC addressed the timeline of the Best Practice Award. Van Rossem has already addressed the issue with the central organization. For this year no changes in the schedule will be made, but it will be taken into account for next year. The internal deadline from 14 January will be delayed with a week. Kempenaar suggests that for the internal procedure PCs could select their nominee for the upcoming academic year in the July(/2B) meeting.

c. Update Faculty Board:

- The interdisciplinary schools are further developing. Perhaps in June a grand opening will be planned. Frans Sijtsma has been appointed as director for the Agricola school. For the Aletta School, Tobias Vogt is contact person. Gerd Weitkamp is contact person for the Tammes School. For the fourth school, FSS is in the Board of Advisors and Horlings & Van den Brink are participants. Woltjer is the coordinating dean for all schools.
- The collaboration with NIDI has been extended for another 9 years.
- New staff will be hired in spatial design (from Sectorplan Techniek funding).
- In January the new committee for economizing/energy saving etc. will continue.
- Nienke Bastiaans is the interim replacement of Marga Hids. Bastiaans starts in the second week of January. Job interviews with possible candidates have been planned. Van der Ploeg schedules a meeting for the FC with the intended candidate.
- Micro-credentials: the university wants to experiment with micro-credentials and has asked the faculty to set up an experiment. In development.
- 'Startersbeurzen': this is an ongoing discussion. At the moment it remains a university discussion. It cannot be decided per faculty. Deadlines are unclear. Van der Vaart mentions that when the discussion is still ongoing by the next Council's meeting, she will address it.

d. Report Administrative meeting FB/University Board. Annex for information.

e. Concept minutes 8 November 2022: The minutes are approved without any changes.

4. Input from staff:

When questioning staff about any subjects they wanted the FC to discuss the following items were mentioned by colleagues:

- Clashes in scheduling courses/electives: The signal is clear; there should be no clashes with core courses-> it is best to discuss the issue with Meijles. Pro Geo arranges a meeting.
- Twitter: as the platform is changing there is a discussion whether the faculty should keep using it. This is on the agenda of the University Board. To be continued.

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- There is an inconsistency in PhD participation in the departmental staff meetings. Request: could all PhD be invited to all staff meetings. The board will bring it up in the Chair meetings.
- One staff member observed that there are a lot of initiatives to support staff. Be aware of overloading and make the aim of meetings clear. On department level there should be clear guidance in what are the priorities. Perhaps this could be part of a mentoring system.

5. Survey Equator

Pro Geo presents the report. They will discuss with the board which steps could be taken.

6. Communication

Pro Geo has discussed with the board the communication between Pro Geo, FB and FC. Also, the line between transparency and confidentiality has been clarified. For minor questions and/or issues Van Rossem can be contacted. Communication is a tool to present a strong faculty.

7. Any other subject and closure

There are no other subjects. The next meeting is Tuesday 31 January 2023.
The chair closes the meeting.