



# minutes

## Meeting Faculty Council (FC)

Date and time  
 12 July 2022, 13:30-15:00

Reference  
 Final

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### Present

FC staff: Gwenda van der Vaart (chair), Annet Kempenaar, Zuzana Chlebecová, Merle von Bargen, Rosa ter Haar

new ProGeo board members: Jobarteh, Verbeek

FB: Johan Woltjer, Marga Hids, Arjan van den Assem, Hanne Punt, Hesther van Rossem

Others: RECG

### Absent with notice

Dimitris Ballas, Emma Puerari, Roberta Rutigliano, Anna Wieringa, Frank van Stipriaan

Minutes taken by  
 Eliza van der Ploeg

Last minutes (31 May 2022) approved  
 Yes

Landleven 1  
 9747 AD Groningen  
 The Netherlands

## 1. Actions

Number	Who?	What?	Dead-line?	See point
20220531-2	Students	Van den Assem suggests that (a delegation of) the students meet with Erik Meijles to see what should be included and what not in the administrative course guide to make it more suitable for students and to make sure that an improved guide is implemented in Brightspace. 12-7: The meeting has occurred. Sadly Brightspace is not made for simple changes. On paper it was a good idea (looked like a window opportunity) but the execution is difficult. Check after summer. In motion.		7

## 2. Finished actions:

**20220419-5:** Van den Assem has arranged that the rooms suitable for active learning have been taken up in the Handbook for lecturers.

**20220531-1:** Van der Vaart has e-mailed the textual comments on the TER BSc and MSc 2022-2023 to Harteveld.

## 3. Decisions/Advice

Number	Subject	See point

## 4. For information/received documents

**a. Update Programme Committees:** The last meetings of this academic year have happened. The PC representatives note that several times this year the course and lecturer evaluations were not available in time. However, it is very important that they are.

**b. Update Council's meeting 9-6:** Van der Vaart and Chlebecová could not be present. Rutigliano went instead. There is no update yet.

### c. Report (minutes) Administrative board meeting spring 2022:

The Faculty Council appreciates the information.

Van der Vaart comments on the rising of student numbers. According to Van den Assem there is an increase in the Bachelor programmes. Spatial Planning and Design is working

with a matching system. It seems there is a stabilization. Only per September the numbers will be more clear.

The board explains their vision for CG. In the coming year the faculty will investigate further and find out what a useful programme could be and what are relevant topics and themes. Vanclay and the coordinators will form a committee to detail a proposal.

Van der Vaart inquires about the current situation concerning social safety, especially for PhD's as they are between staff and students. The Board has asked the student assessor to investigate among students and it turns out there is a working group with Ibn Battuta on this. As of yet, there are no measures for staff. However, the faculty is active and participates with different people on this subject. For example, this morning the board met with the Diversity Team to discuss further actions.

The FC notes that the paragraph about relieving work pressure is a bit vague. The FC would like to know the current status regarding the resit-issue. Van den Assem has started a small pilot. The resit is rescheduled from halfway next block till the end of the year. Also, Van den Assem is orientating on different systems. This will be a topic for the next Faculty strategy day. Hopefully in 2023-2024 the faculty could start with a new schedule/system.

- d. Concept minutes 31 May 2022:** The minutes are approved without any changes.

## 5. Role and function(ing) FC

The Faculty Board (FB) and the Faculty Council (FC) discuss the role and function(ing) of the FC.

The Faculty Board sees three important tasks of the FC:

- 1) A crucial basic task is the formal approval of the TER, the budget and regulations.
- 2) Quality control is a good second. The FB would like a FC that helps the FB staying alert and issues advice to the FB on what to change.
- 3) Together with the FB the FC helps the faculty to stay strong: a) Making sure that we communicate the faculty as a strong and relevant unit. b) Working together to express a faculty 'sound'/strength.

This year has gone quite well, but maybe the FB and FC could discuss how to improve this. Perhaps the FC could give more advice when the FC knows on which subjects advice is needed. According to the FB there is not a limited list of topics: anything the FC thinks the FB is behind on, that the faculty is working on, old policies etc. could be a topic.

Intention: The FB will share more policy documents for input/discussion with the FC. In the presidium the FB and FC will discuss what relevant topics are and which could/should be prepared by the FB and/or FC. To be continued.

## 6. Lecture recordings

The U-krant has published an article about the Law and Medical faculties who are curbing online classes as a means to get students back on campus. The FC would like to know the opinion of the board. At the moment, FSS will not follow this measure.

Although the FB underscores the importance of students returning to campus, at FSS it is still an individual decision of the lecturer to do online classes or not.

For the faculty, it is important that students return to campus, because students who do not go to campus perform usually worse. Also, 2<sup>nd</sup> and 3<sup>rd</sup> year students socialize differently than before.

Advice: students need to see the benefits of attending lectures. An interesting option for lecturers is mentioned: make small blocks in Brightspace that explain what will be done that week, what is expected of students. So they can prepare themselves beforehand. This has also been discussed in EQIP and will be communicated to lecturers as guidelines. Recordings could be shared two weeks before an exam to stimulate active participation in the class room.

Should the staff or students have any other suggestions, then please inform Van den Assem.

## 7. Goodbye student members FC

The students note they enjoyed being part of the Faculty Council.

On behalf of the Faculty Board, Hids thanks the students for their effort. The FB much appreciates the input of the Faculty Council, especially the suggestions of the student members.

## 8. Any other subject and closure

The next meeting is Tuesday 20 September 2022. The chair closes the meeting.