



minutes

Meeting Faculty Council

Date and time
2 March 2020, 13:00-14:30

Reference
final

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Present

FC: Gerd Weitkamp (chair), Merel Flap, Freddy Cawthorne-Nugent, Roos den Boer, Jelmer de Rijke, Cheyenne Raskeyn, Roberta Rutigliano, Jodi Sturge, Claudia Yamu, representative RECG.

FB: Oscar Couwenberg, Tialda Haartsen, Esther Marije Klop, Arjan van den Assem (DoE), Tess Tjokrodikromo

Landleven 1
9747 AD Groningen
The Netherlands

Absent

Samira Barzin

Minutes taken by
Eliza van der Ploeg-Bout

Last minutes (14 January 2020) approved
Yes, without changes

1. Actions

Number	Who?	What?	When?	See point
20190930-4	Board (Klop)	Zero tolerance action points: - make policy working document * - include information for lecturers in Handbook for lecturers and maybe an announcement on intranet so lecturers know about the zero tolerance policy information for students.	Ongoing	
20200302-1	Board	Communicate to supervisors that bursary PhD students are not allowed to teach.		

** [update 2-3-2020: Agreed that it will contain a procedural overview in which for example the feedback that follows from the ThinkTank and the external advisor will be taken up. It does not need to contain all the details about what the board is doing, just a general overview (more procedural). Although it is a process (which could be mentioned in the document) it should clear up the steps that have to be taken up. Target group: readers in the faculty].*

2. Finished actions:

20190709-4: Instead of writing a memo/proposal for DoE about improving Digital Skills in

2019-20 Weitkamp and the DoE agreed it would be better to meet regularly about this.

20200114-1: The tenure track policy document has had a final edit/layout.

20200114-2: The DoE has been invited and is present on 2-3-2020.

20200114-3: The notification text on Nestor about the zero tolerance policy has been improved.

20200114-5: The FC has replied to the writers of the letters about the zero tolerance policy.

3. Decisions/Advice

None.

4. For information

4.1 Update Housing: The masterplan has yet to be agreed upon. However, the Executive Board is enthusiastic about the plans for the Mercator building. On the short-term there are plans for more social and meeting spaces. These will be presented to the heads of departments. Ongoing.

minutes

Action

- 4.2 Update Internationalization:** It turned out to be very difficult to have both workshop leaders present on the same date somewhere in Spring. Rutigliano is still busy finding a suitable date. Ongoing.
- 4.3 Update Research visitation:** Update by Haartsen: In April a meeting is organised with the Universities of Amsterdam and Utrecht. Focus is now on writing the self-evaluation. A staff discussion is organised for 2 April.
- 4.4 Zero tolerance policy:** Coming Thursday a meeting with the working group has been planned. Ongoing.
- 4.5 Effectory results (= results employee survey):** Couwenberg explains that the process of consultation is ongoing. At the moment, the results are being discussed on department level. The board has asked for extra cross sections of the report (one being a cross section of international vs non-international staff). Later on in Spring, the results will be discussed with the FC.
- Furthermore, Couwenberg would like to notice that sadly a human error has been made which caused part of the questionnaire (about data on hours) being locked. Also, for some reason some employees turned up in the wrong part of the survey. Therefore, for that part of the survey it will be difficult to draw sensible conclusions. However, the main results stand and can be discussed. All in all, the Faculty Board is quite satisfied with the results.
- 4.6 Report Administrative Meeting Autumn 2019 (=Confidential):**
The minutes are only for information and should be treated confidential. As it is a report from the meeting between the Faculty Board and the Board of the University it will be unlikely that next time the report will be in English.
The Faculty Board answers questions of the FC about marketing, the influx of students, quality of the programme vs maximum number of students etc. Some comments of the FC on the minutes are due to miscommunication in translation or the way the minutes have been made: f.e. about the survey, zero tolerance.
- 4.7 Education - Education monitor and meta-analysis:** The DoE explains why there is quite some overlap in the documents. The monitor is written for the Faculty Council and the Board of the University. The analysis is for the Faculty Board and the Education Office. The monitor is according the format for the Board of the University and the Analysis is one of the sources for the monitor. The DoE highlights the important issues and answers questions: influx of students, learning communities, employability, double degree development and the percentage of female students.
Suggestion: see if the training Intercultural Awareness for mentors in the learning communities could be given before summer (now in September and October -> that is too late. Group formation has already taken place). The mentors might then be able to influence the group formation of Dutch and international students. Also, the introduction for Dutch and English students is separate and that sets the stage for the group formation. After the first month, groups have been formed.
- 4.8 Scholarship PhD's:** The Faculty Board chooses to stay in line with the University policy and therefore participates in the experiment, although they did take into account the different status of the PhD's. This year the Faculty starts with six scholarship positions. Sadly, it is not legally allowed to make the positions more equal by topping up with benefits, salary or teaching. However, maybe some creative way f.e. more budget for training is possible. The FB will look into it.
Action: communicate to supervisors that bursary students are not allowed to teach.
- 4.9 Personnel:** The FC thanks Samira Barzin for her input and work as she has left the faculty for another job. Also, Esther Marije Klop has a new job and will leave the faculty per May.

Next meeting **22 April 2020.**