



minutes

Meeting Faculty Council

Date and time
 3 December 2019, 13:30-15:00

Reference
 final

Eliza van der Ploeg-Bout
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Present

FC: Merel Flap (chair), Freddy Cawthorne-Nugent, Roos den Boer, Jelmer de Rijke, Cheyenne Raskeyn, Claudia Yamu, Samira Barzin, Tess ten Have (Ibn Battuta)

FB: Esther Marije Klop, Tialda Haartsen, Tess Tjokrodikromo

Landleven 1
 9747 AD Groningen
 The Netherlands

Absent

FC: Oscar Couwenberg, Gerd Weitkamp, Jodi Sturge, Roberta Rutigliano

Minutes taken by
 Eliza van der Ploeg-Bout

Last minutes (29 October 2019) approved
 Yes, without changes

1. Actions

Number	Who?	What?	When?	See point
20190212-5	Weitkamp	Discuss further with DoE about improving the resit.	After accr.	
20190709-4	Weitkamp	Memo/proposal for DoE about improving Digital Skills in 2019-20.		
20190930-4	Board (Klop)	Zero tolerance action points: - check with DoE info for students - make policy working document - check with HR about suggestions	Ongoing	See 4.4 c/e/f
20190930-7	Weitkamp	Suggestion about Geodienst for Strategic Plan -> Leoni van Ristock.		
20191029-1	Pro Geo	Together with Ibn Battuta, in consult with DoE, make short announcement in courses/lectures for students about zero tolerance policy.	Ongoing	See 3.2
20191203-1	V/d Ploeg	On agenda: NSE, Tenure Track policy (approval)	14-1	
20191203-2	V/d Ploeg/ Weitkamp	Check voting procedure.	14-1	See 4.5
20191203-3	Pro Geo	4.6/7/8 will be taken up by Pro Geo with the PC's and Ibn Battuta		

2. Finished actions:

20191029-2: Klop has put the information about the employee survey 2019 and follow up (announcement on Intranet for staff) also on Drive for the FC student members.

20191029-3: The FC has written a letter about personnel to BotU.

20191029-4: The FC has written a letter to BotU with a positive opinion about QA Phase II.

3. Decisions/Advice

None.

minutes

Action

4. For information

- 4.1 **Update Housing:** To be continued. The housing committee of the Faculty has a meeting in two weeks. Halfway February there should be more information about the masterplan for Zernike West (our part).
- 4.2 **Update Research visitation:** Update by Haartsen: Visitation from 5-9 October 2020. Started with meetings about SWOT-analysis. A self-evaluation has to be written. The format for this is in development.
- 4.3 **NSE:** postponed to next meeting.
- 4.4 **Zero tolerance policy** - update by Faculty Board:
 - a) Workshops: Klop had a meeting with HR and an external advisor. If feasible, in December a quick scan will be conducted. Furthermore, the external advisor has good experiences with the creation of so called focus groups as a conversation starter. This is in consideration.
 - b) Klop organized a ThinkTank. First meeting is on Monday 9-12. HR has the lead. Raskeyn will be present on behalf of the students.
 - c) Klop will again check with the DoE to make the information about the confidential advisor, reporting harassment etc. for students easier to find (perhaps in the RuG Tools). Also, when this is done, an announcement should be posted on Nestor (recurring every quarter/half year).
 - d) The trainer of the central organized workshop and play Active Bystander has also trained others within the university so it will be possible to repeat this within our Faculty.
 - e) Suggestions on improvement of Sturge and Barzin with examples of other universities should be carried out by the University and has been forwarded to HR. Ongoing. Klop will check with HR.
 - f) To have a better overview of the different initiatives and follow up Klop will make a policy working document for the FC.
 - g) The current running employee survey also contains questions about safety etc. However, it is not perceived as anonymous and one should be careful in drawing general conclusions. Still, it is one of the best tools available.
- 4.5 **Tenure Track policy:** postponed to next meeting for formal approval. The policy document of the Faculty had to be adapted to changes in the University policy.
- 4.6 **Master Introduction Day:** Cawthorne-Nugent mails the feedback Pro Geo received on the Master Introduction Day to Ibn Battuta for implementation of the suggestions. Suggestions that cannot be implemented by Ibn Battuta could be taken up with the Director of Education.
- 4.7 **Grading system on assignment/presentation:** The issue should be taken up by the Programme Committees with the Director of Education.
- 4.8 **Course guides:** The issue should be taken up by the Programme Committees with the Director of Education.

Next meeting **14 January 2020.**