



minutes

Meeting Faculty Council

Date and time
 9 October 2018, 10:30-12:00

Reference
 final

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Present

FC: Gerd Weitkamp (chair), Welmoed Claus, Joram Wijnstra, Jeppe de Vries, Charissa Andringa, Claudia Yamu, Xiaolong Liu, Anne-Marel Hilbers

FB: Oscar Couwenberg, Marga Hids, Sacha Verhulst

Absent

FC: Roberta Rutigliano

FB: Tialda Haartsen

Landleven 1
 9747 AD Groningen
 The Netherlands

Minutes taken by

Eliza van der Ploeg-Bout

Last minutes approved

Yes, with minor change

1. Actions

Number	Who?	What?	When?	Subject on agenda
26-03, nr 18-05	GW	The staff will be informed on intranet about the three new members of the FC.	Asap after 10-09	
26-03, nr 18-08	Elroy? FB	Employability should be included in the year calendar. 0705: Chris Diederiks and Linnet Deen made an employability year calendar. Elroy will check with them when FC can discuss this (maybe once a year on the agenda). 0406: no update. 1007: next meeting Elroy will give an update.		postponed
04-06, nr 18-15	GW	Getting ProGeo more visible on Nestor. Contact DoE.		
20181009-1	GW	Send invitation link for registration of visit Ban Ki-moon on 17-10.	Register before 10-10	3. Announcements
20181009-2	GW	Send invitations for round table discussions about quality agreements (studievoorschotmiddelen).		
20181009-3	EvdP	Memo Career Perspectives on agenda next meeting		10. Memo Career perspectives
20181009-4	FC GW?	Write statement for University Board about consent budget with exception of quality agreements	a.s.ap.	6. Meerjarenbegroting 2019-2022
20181009-5	FC GW?	Make statement/memo with comments on Arbo report for Hids in overall meeting.		
20181009-6	GW	Set up meeting with Couwenberg, Hids, Wijnstra and Weitkamp via secretary about Quality agreements focus points.		

2. Action handling:

19-02, nr 18-04: FB will inform and consult Faculty Council on how to spend Study Advance Fund (SAF) and extra funds. 0705: The SAF plans have to be approved by the Faculty Council. 1007: An update has been given in the meeting of 10 July 2018. See 3.2 Meerjarenbegroting 2019-2022.

07-05, nr 18-10: The FB will check if data management affects using/sharing data with the RUG supercomputer. 1007: The dean does not know if Tialda checked this point. In the next meeting the Faculty Board will give an update. 09-10: Too detailed. FC agrees to skip this.

07-05, nr 18-11: The FB will adjust a link in the Talent development 3.0 document to the R en D forms. Ready.

10-07, nr 18-16: Placing minutes FC on the website. Done.

3. Decisions

3.1 Choice chair and vice-chair

Decision: Gerd Weitkamp is appointed as chair and Joram Wijnstra is appointed as vice-chair.

3.2 Meerjarenbegroting 2019-2022

Decision: Due to the deadline for submitting the budget to the BotU (next week) the FC approves in general with the budget 2019-2022 with the exception of the expense quality agreements (= Study Advance Fund=besteding studievoorschotmiddelen).

Main argument is that one of the requirements for getting the budget is participation of staff and students regarding how to use the quality agreements budget. This process has just started. The budget is running ahead of the consultation process. The FC will write a statement for the University Board regarding this. Furthermore, the quality agreements budget is meant for improving education quality and not for solving work pressure although indirectly this is part of it.

The dean states explicitly that hiring extra staff (UD's) as part of the quality agreements will only start after approval of the FC on the expense quality agreements. If the expense of the quality agreements differs from the budget, the Faculty has enough reserve to hire staff.

3.3 Language of FC meeting and received documents

Decision: in future the FC will not discuss documents that are not written in English.

As internationalization is a main item for the University, a consequence should be that all documents are available in English. Especially as some FC members are from abroad.

3.4 Year programme/themes

Decision: this year the FC will have its focus on:

- Digital skills (continuing from last year)
- Internationalization
- Quality agreements
- Outcomes staff survey regarding work pressure and career perspectives
- Mental well-being students

The FC will appoint small committees who will focus on these subjects.

3.5 Memo "Policy FSS's decisions regarding work pressure"

Decision: FC approves with proposed measures as detailed in the memo aimed at relieving work pressure for staff and improving educational quality for students, with the exception of the expense quality agreements (see also 3.2 Meerjarenbegroting), which count for three UD's.

4. For information

4.1 “Voortgangsrapportage Arbo Milieu Duurzaamheid FRW en deels FSZW”

It is not clear for the FC what to do with this document. Is it only meant for review? What to do with faculty transcending issues? For example overcrowded hallways and entry Kapteynborg with regard to fire safety? Also, shouldn't liveability and perhaps walkability of the Zernike campus be included in this document as part of Sustainability?
FC makes a memo for Hids for the overall meeting.