Career Perspectives Series (CPS):
Start to Teach
"Taking steps in your professional development as a teacher"

Registration Form (bit.ly/starttoteach)

As a PhD-student, teaching can be part of your training or job description. 'Start to teach' is aimed at the first principles of being a teacher, through a series of workshops filled with exercises and assignments that will support you in planning and preparing your teaching activities, involving and activating students, giving feedback and marking exams and assignments.

The training will start a few weeks before the start of your teaching activities. Assignments will continue during your teaching activities to enable on-the-job reflection. Practical assignments will be provided via Nestor; these assignments will be directly related to your own teaching activities.

Entry requirements
For this training you need:
- Assigned teaching activities during the training programme
- English language skills at a sufficient level to present and to participate in discussions with peers

Time investment
42 hours (1,5 ECTS). Note that preparation of assignments is required before meeting attendance

Certificate
Successful completion of all assignments and 75% attendance will award you a certificate. Please note that *the first session is absolutely mandatory* in order to follow the course.

Contact info
For more information and questions: starttoteach@rug.nl

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Learning Objectives

After completing the training, you will be able to:

➢ **PREPARATION**

1. Describe the design of your course, including the learning objectives, and the teaching and assessment methods that are chosen for the course you will teach

2. Describe the outline and preparation of a tutorial or lab work

3. Define and plan your own responsibilities in collaboration with the course coordinator

4. Make your expectations of students explicit, in order to overcome problems with cultural differences

➢ **CARRYING OUT INTERACTIVE LECTURES AND TUTORIALS**

1. Teach interactive lectures and tutorials to small groups (20-25) of students, which includes: providing explanations, leading different types of conversations with students, formulate clear assignments for students, and adapt to prior knowledge and expectations

2. Prepare materials for students

3. Solve problems (in the international classroom) in order to create an inclusive classroom environment

➢ **FEEDBACK AND ASSESSMENT**

1. Provide feedback on student work (in a verbal and written form)

2. Mark student work reliably and transparently