

Privacystatement Complaints Regulations for Tendering Procedures

The University of Groningen (RUG) always handles your personal data with care; you must be able to trust that they will be processed lawfully and protected appropriately. The RUG therefore wants to be transparent about what it does with your personal data. The policy for this is included in the document: [General policy on protection of personal data](#). Here you can read in outline the vision and principles of the RUG. In addition, there is a [General Privacy Statement](#). This statement informs you about how the RUG processes your data and what rights you have.



Purpose of processing personal data:

Handling requests, complaints, objections and appeals; and reports of undesirable behavior, personnel problems and abuses.



Source document and retention periods:

Data are submitted via email.

We retain your data in accordance with laws and regulations and in particular according to the Jan. 1, 2020 Universities and UMCs Selection List.



In which systems do we store your data:

Your data will be stored in Google.



Recipients of your personal data:

Your data will be shared within the RUG with employees who need the data to handle the complaint in question.



Principles underlying the processing data:

- The fulfillment of a legal obligation (GDPR EU 6C).
- A legitimate interest of the controller (GDPR EU 6F).



Your rights:

- Right to ask for an overview/removal or to be rectified of the personal data collected on you.
- Right to data portability (data transfers).
- Right to restrict processing.
- Right to object to the processing of your data.



Categories of personal data:

Company name; name, position and contact information (including, for example, phone number and email address).



Contact details:

You can contact us with your questions and requests regarding the processing of your personal data:

Rijksuniversiteit Groningen
T.a.v. Centraal Loket Privacy
Postadres: Postbus 72
9700 AB Groningen
E-mail: privacy@rug.nl

Your message is always shared with the RUG Data Protection Officer.