



**rijksuniversiteit
groningen**

Historical overview of Teaching and Examination Regulations, CvB model 2024-2025

Faculty

Model

**Teaching and Examination Regulations (*Onderwijs- en
Examenregeling, OER*)**

Bachelor's degree programme

.....

for the academic year 2024-2025

These Model Teaching and Examination Regulations set out the historical and legal basis for the articles. A grey text box indicates a quote from an article. A blue text box indicates an explanatory note or reference to an article or policy. In addition to the principles behind the articles, this overview also sets out the participation rights (right of consent/right to prior consultation) accorded to each of the consultative participation bodies (Faculty Council/Programme Committee). A purple text box provides information about the Faculty Council and/or Programme Committee's right of consent concerning the topic in question.



The Teaching and Examination Regulations (OER) set out the specific rights and obligations that apply to each degree programme taught at the University of Groningen for both students and the degree programme.

The University-wide section of the Student Charter sets out the rights and obligations that apply to all students.

These Regulations were decreed by the Faculty Board of on (date) and approved by the Faculty Council and the Programme Committee, where required, on (date).



Contents:

1	General provisions.....	page ..
2	Qualifications and admission.....	page ..
3	Content and direction of the degree programme.....	page ..
4	The first year of the degree programme.....	page ..
5	Binding study advice.....	page ..
6	Admission to the second and third years of the degree programme	page..
7	The second and third years of the degree programme.....	page
8	Other degree programmes.....	page ..
9	Examinations	page ..
10	Final assessment	page ..
11	Study progress supervision.....	page ..
12	Transitional and final provisions.....	page ..



SECTION 1 - GENERAL PROVISIONS

Article 1.1 - Applicability of the OER

1. These Regulations apply to the teaching, examinations and final assessment of the Bachelor's degree programme in, CROHO degree programme code, hereinafter referred to as: **the degree programme**, for academic year 2024-2025, and to all students enrolled in this degree programme.
2. The degree programme is provided by the Faculty of the University of Groningen, hereinafter referred to as **the Faculty**.
3. These Regulations also apply to students from other degree programmes, faculties or educational institutes, insofar as they follow parts of the degree programme to which this OER applies, whether or not in the form of a Minor offered by the Faculty.
4. Course units or Minors that students follow in other degree programmes, as referred to in Article 1.1, or at other faculties or educational institutes are subject to the OER of that programme, faculty or institute.
5. These Regulations also apply to students enrolled in the degree programme for the purpose of following a Pre-Master's programme, as referred to in Article 8.7.1.

Article 7.13.1 WHW: The board of the institution approves a set of Teaching and Examination Regulations for each of the degree programmes or clusters of degree programmes taught at the institution. The OER contain clear and adequate information about the degree programme or cluster of degree

Pre-Master's students register for a Bachelor's degree programme; in RIC Article 1.1.h since 2010.

Article 1.2 - Definitions

The following definitions apply to these Regulations:

- a. **the Act**: the Higher Education and Research Act (WHW: Wet op het Hoger Onderwijs en Wetenschappelijk Onderzoek)
- b. **student**: a person registered at the University of Groningen for the purpose of taking course units and/or examinations leading to the conferring of a university degree
- c. **degree programme**: the Bachelor's degree programme referred to in Article 1.1 of these Regulations, comprising a coherent set of course units
- d. **course unit**: a syllabus unit or other part of the degree programme within the meaning of Article 7.3 of the Act, included in Ocasys
- e. **Ocasys**: the University of Groningen's online course catalogue
- f. **ECTS credit point**: a credit point within the meaning of Article 7.4 of the Act expressing the scope of the part of the degree programme: 1 ECTS credit point is equivalent to 28 hours of study



- g. first year of the degree programme: the first period in the degree programme, with a student workload of 60 ECTS credit points
- h. second and third years of the degree programme: the part of the Bachelor's degree programme that follows the first year of the degree programme
- i. study progress overview: a written overview of study results and their ECTS credit points, which is sent to students by email
- j. preliminary study advice: preliminary study advice based on an overview of study results, issued to students halfway through the first year of the degree programme
- k. definitive study advice: study advice, issued only once, which may result in rejection of the student in question, in accordance with Articles 7.8b.1 and 7.8b.2 of the Act
- l. binding negative study advice: negative study advice that is binding for the student in question and means the student may not continue with the degree programme, in accordance with Article 7.8b.3 of the Act
- m. Major: the entirety of compulsory course units in the first, second and third years of the degree programme
- n. Minor room: the room available for students to specialize within the degree programme
- o. Minor package: a coherent set of course units that can be followed within the Minor room
- p. University Minor package: the Minor package to broaden the degree programme, to be followed at your own or another faculty, which is in principle accessible to students from all Bachelor's degree programmes at the University of Groningen
- q. Faculty Minor package: a minor package to broaden the degree programme, to be followed at your own faculty, which in principle is only accessible to students from a specific field of study or faculty
- r. Personal Minor: a coherent set of course units that students can compile themselves, which broaden or deepen the degree programme and can be followed either at the student's own or a different faculty
- s. Pre-Master's programme: a programme intended to remedy deficiencies for admission to the Master's degree programme
- t. test or examination: a test of the knowledge, understanding and skills of students, including an assessment of the results
- u. final assessment: the final assessment for the Bachelor's degree, which is considered to be passed if all the requirements of the entire Bachelor's degree programme have been satisfied
- v. academic year: the time period that starts on 1 September and ends on 31 August of the following year
- w. semester: part of the academic year, either starting on 1 September and ending on a date to be determined by the Board of the University, or starting on a date to be determined by the Board of the University and ending on 31 August
- x. practical: a practical exercise, as referred to in Article 7.13 of the Act, in one of the following forms:
 - writing a thesis
 - completing a written assignment or a draft design
 - carrying out a research assignment
 - participating in fieldwork or an excursion
 - completing a clerkship
 - participating in a different educational activity designed to teach certain skills
- y. Board of Examiners: the independent body entrusted with the tasks and authority as stated in Articles 7.11, 7.12, 7.12b and 7.12c of the Act, including the assessment of whether the requirements of the final examinations are fulfilled

- z. examiner: the person appointed by the Board of Examiners to set examinations and determine results
- aa. Programme Committee: the consultative and advisory body that fulfils the duties referred to in Article 9.18 of the Act
- bb. Admissions Board: the board that has decision-making powers in matters concerning admission to the degree programme on behalf of the Faculty Board
- cc. VWO diploma: the diploma in pre-university education, in accordance with Article 2.58(2)(a) or Article 2.80(2)(a)9 of the Secondary Education Act 2020
- dd. matching: the procedure for matching activities and degree programme advice, in accordance with Article 7.31a ff. of the Act, further elaborated in Chapter 3 of the Regulations for Registration and Tuition Fees
- ee. extraordinary circumstances: circumstances such as those referred to in Article 7.51 of the Act, which will be taken into account when formulating decisions within the meaning of Articles 5.4 and 9.9. Article 7.51 of the Act is further elaborated in the University of Groningen Graduation Fund Regulations. In these Regulations, extraordinary circumstances include, in any case, a disability or chronic illness, illness, pregnancy and delivery, extraordinary family circumstances, a degree programme that is not feasible, students with an elite sports status (issued by the elite sports coordinator), students with a 'student entrepreneur status' (issued by the UGCE) and membership of a consultative participation body
- ff. academic integrity: information about academic integrity and the accompanying procedures can be found on the UG website: <https://www.rug.nl/about-ug/organization/rules-and-regulations/general/gedragcodes-nederlandse-universiteiten/wetenschappelijke-integriteit>

All other definitions will have the meaning that the Act ascribes to them.

Article 1.1 of the Act contains the definitions.

On 6 June 2023, the Board of the University decided to discontinue the propaedeutic phase of the degree programme with effect in the academic year 2024-2025. 'Propaedeutic phase' has been replaced by 'the first year of the degree programme'. In the definitions (in Article 1.2g, this is further defined as 'the first period in the degree programme with a student workload of 60 ECTS'). The term 'post-propaedeutic phase' is replaced by 'the second and third years of the degree programme'.

SECTION 2 QUALIFICATIONS AND ADMISSION

Please choose one of the versions of Article 2.1 listed below:

For degree programmes to which admission will be granted based on any VWO profile:

Article 2.1 - Admission to the programme

1. A VWO diploma (with any profile) grants admission to the degree programme.
2. In addition to the certificates that grant admission to the degree programme according to the Act, holders of an equivalent certificate as listed in Appendix 1 will also be granted admission to the degree programme.
3. *Article 2.3.3 applies to holders of a certificate as referred to in Article 2.1.2 (NB: For English-taught degree programmes only).*

Articles 7.24 and 7.28 of the Act: qualifications and exemption based on other certificates

For degree programmes to which admission will be granted based on specific VWO profiles:

Article 2.1 - Admission to the programme with profile requirement

1. A VWO diploma with the profile grants admission to the degree programme.
2. Holders of:
 - a pre-university education certificate without the correct profile
 - another certificate listed in the Act that grants admission to the degree programme, or
 - a certificate of an equivalent qualification as listed in Appendix 1

will be admitted to the degree programme on condition that the requirements set out in Article 2.1.3 are satisfied.

3. Anyone who has a diploma as referred to in Article 2.1.2 can only be registered for the degree programme after it has been demonstrated that they have sufficient substantive knowledge at the level of the VWO final examination of the following subjects of the mandatory VWO profile:
 -
 -
4. Under certain circumstances, the Admissions Board may request a university lecturer in the relevant subject to arrange one or more tests to determine the student's knowledge, as referred to in Article 2.1.3.

Articles 7.24 and 7.28 of the Act: qualifications and exemption based on other certificates. For some degree programmes, there are further qualification requirements/specific profiles; Article 7.25 of the Act.



Article 2.2 - Admission to the programme based on a University of Applied Sciences, University or Open University propaedeutic certificate

1. *A successfully completed first year of a University of Applied Sciences Bachelor/University Bachelor.....or /Open University Bachelor....., without the possession of a pre-university education certificate or an equivalent certificate as mentioned in Article 2.1, allows direct admission to the degree programme.*
2. *A successfully completed first year of a University of Applied Sciences Bachelor/University Bachelor...../Open University Bachelor.....grants access to the degree programme, after it has been demonstrated that the student has sufficient knowledge of the content at the level of the VWO final exam of the following subjects, in accordance with the entry requirements that apply to pre-university education students.*

This applies to the following course units:

.....
.....

3. *Those who have successfully completed the first year of a course other than those listed in previous years, without having a pre-university education certificate or an equivalent certificate, can submit a request to the Admissions Board to be admitted to the degree programme. The person must demonstrate that they have sufficient substantive knowledge at the level of the pre-university education (VWO) final exam in the following subjects, in accordance with the entry requirements that apply to pre-university education students.*

This applies to the following course units:

.....
.....

Articles 7.24 and 7.28 of the Act: qualifications and exemption based on other certificates

Article 2.3 - Language requirement for international certificates

1. Students who have been admitted to a degree programme on the basis of an international certificate or degree may be required by the Admissions Board – before registration – to pass a Dutch or English language test, depending on the language of the chosen degree programme, to be administered by an agency stipulated by the Board.
2. The Dutch language proficiency requirement can in any case be met by passing the state examination in Dutch as a Second Language (NT2).
3. The English language proficiency requirement can be met by passing an English exam at the level of the pre-university education final exam or by passing the TOEFL exam with a score of at least ... (computer TOEFL ... internet TOEFL ...) or an IELTS score of ... or a Cambridge Proficiency score of



Article 7.28.2 of the Act: ... If the certificate is one awarded outside the Netherlands, the board of the institution may decide that no final assessments or parts thereof may be taken until proof has been provided to the satisfaction of the relevant Board of Examiners that a sufficient level of Dutch has been achieved to successfully follow the degree programme. In addition, the board of the institution may also decide that the student in question may not register until the proof referred to in the previous sentence has been provided.

The authority to grant admission has been mandated to the Admissions Boards by the Faculty Boards.

Article 2.4 - Entrance examination

1. Students who do not satisfy the admission requirements set out in Articles 2.1 and 2.2 may participate in an entrance examination in accordance with Article 7.29 of the Act.
2.
 - a. Students who wish to take the entrance examination must be aged 21 or over on the date on which the examination is held.
 - b. An exception to the age requirement may be made if the student in question has gained a certificate abroad that would grant admission to a university degree programme in their home country, or if the student has refugee status and for this reason is unable to present a degree certificate.
3. The entrance examination refers to the following subjects at the stated level:
.....
.....
.....
The provisions of Article 2.3 apply.
4. Proof that the entrance exam has been successfully completed provides admission to the programme at the University of Groningen for which the entrance exam was taken for one academic year (*or: two academic years*) after taking the entrance exam.

Article 7.29 of the Act

- 1. The board of the institution may grant exemption from the entry requirements set out in Articles 7.24.1 and 7.24.2 to people aged 21 years and over who do not satisfy these entry requirements and are not exempt from them on the grounds of Article 7.28, if they provide proof of their suitability for the degree programme in question as well as of a level of Dutch that is sufficient to successfully follow the degree programme in a test to be administered by a committee appointed to this end by the board of the institution.*
- 2. The test criteria will be set out in the OER.*
- 3. The board of the institution may make an exception to the age requirement set out in Article 7.29.1 if the student in question has gained a certificate abroad that would grant admission to a higher education degree programme in their home country. The board of the institution may also make an exception to the age requirement if no certificate can be submitted in exceptional cases.*
- 4. The board of the institution may also make an exception to the age requirement set out in Article 7.29.1 in exceptional cases concerning degree programmes in the field of the arts.*

The legal basis for Article 2.4.3 OER can be found in Articles 7.24 and 7.25 of the Act.

Article 2.5 - Admissions Board

1. The Admissions Board has the power to decide on behalf of the Faculty Board in matters concerning admission to the degree programme.
2. The Admissions Board consists of:
 - a member, also the chairperson, selected from the professors who teach the degree programme
 - one member/two members selected from the other academic staff who teach the degree programme.
3. The study advisor for the degree programme (or an equivalent member of faculty staff) will be an advisory member and also secretary.
4. The selection will be made by the Faculty Board, which will also set out the admissions requirements.

The legal basis can be found in Articles 7.24 ff of the Act. The composition of the Admissions Boards is laid down in the Faculty Regulations and included in the OER for informational purposes.

Article 2.6 - Intake date and application dates

1. There is one intake date per academic year, namely 1 September of each year.
2. The provisions of this Article also apply to students who reregister for the same degree programme.
3. *In addition to this intake date, there is a maximum of three application dates on which registration may take place upon the approval of the Admissions Board, namely 1 November, 1 February and 1 April.*



4. *Different categories of students may be distinguished (NB: For an explanation, see the letter dated 9/10/15 [reference 15/12981] to Faculty Boards about intake into the Bachelor's degree programme.)*
5. A request for admission after 1 September may be submitted to the Admissions Board by email: (include email address). A decision regarding this application will be taken within four to six weeks.

The legal basis can be found in Article 7.32.4 of the Act.

Article 2.7 - Matching

Optional matching:

1. *Prospective students are given the opportunity to attend the matching activities prior to registering for the degree programme. Prospective students who choose to participate in matching activities will be issued with a degree programme advice.*

Mandatory matching:

1. *Prospective students are required to attend the matching activities as offered by the degree programme prior to registering for the degree programme. After participating in the matching, prospective students will be issued with a degree programme advice.*
2. The stipulations in Chapter 3 of the University of Groningen Regulations for Registration and Tuition Fees (RIC: Regeling Inschrijving en Collegegeld) and the Faculty matching procedure apply.
3. University of Groningen students who want to register during the academic year for the first year of the degree programme in accordance with Article 2.6 and satisfy the prior education requirements will be admitted after completion of interim matching activities, consisting of:
 - a) *completing the University of Groningen general questionnaire*
 - b) *a matching activity to be determined by the Faculty, for example an interview with a study advisor, participation in a web class*
 - c) *possibly a second matching activity to be determined by the Faculty.*

Or:

3. *Starting the first year of the Bachelor's degree programme after 1 September is not possible.*
4. Students who switch to a different degree programme within the same BSA cluster are exempt from participation in matching activities. *(NB: Only include this article if the degree programme falls into a BSA cluster.)*

Based on Articles 7.31b.1 and 2 of the Act, included in Chapter 3 of the RIC. Matching regulations, latest version approved by the Board of the University on 20 April 2015 (30 April 2015, University Council). Regulations 17 February 2014, Board of the University; University Council, 27 February 2014.

SECTION 3 - CONTENT AND DIRECTION OF THE DEGREE PROGRAMME



Article 3.1. - Aims and learning outcomes of the degree programme

1. The degree programme aims to:
 - a. impart knowledge, skills and understanding in the field of and to enable the learning outcomes listed in Article 3.1.2 to be attained
 - b. foster academic development. This means developing competences (knowledge, skills and attitudes) with regard to:
 - independent academic thought, action and communication
 - the use of the relevant academic instruments
 - scientific and other communication
 - the use of specific knowledge of a field in a wider academic, philosophical and social/cultural context
 - behavioural norms that apply during the degree programme and in the academic world
 - c. prepare for a further degree programme. Students become familiar with the theory and practice of academic research from the very start of their Bachelor's degree programme.
2. Graduates:
 - a. have knowledge and understanding of the field of, in particular
 - b. have knowledge and understanding of the theoretical and methodological principles of
 - c. have mastered general academic skills, in particular with regard to
 - d. are able to apply their knowledge and understanding in such a way that they demonstrate a professional approach to their work or profession
 - e. are able to reformulate a practical question or problem in their field into a clear, researchable problem definition; operationalize the concepts within this problem definition in an adequate way; study a topic from both theoretical and empirical perspectives, in their mutual relationship; present the results of such study in a coherent argument with a clear, synthesizing conclusion; use the results to answer the practical question or help clarify and if possible solve the problem; form a judgement that weighs relevant social, academic or ethical aspects
 - f. are able to communicate information, ideas and solutions to both specialists and the general public
 - g. have the learning skills necessary to follow a Master's degree programme
3. The learning outcomes of the various individual course units can be found in the Appendix.

Based on Article 7.13.2 of the Act. This is the general provision in the Act regarding the OER.

The Programme Committee has the right of consent concerning Article 2 on the grounds of Article 7.13.2 c of the Act. In a letter to the institutions, the Minister explained, however, that it is not the intention that students assess their own learning outcomes. In this letter, Article 7.13.2 c is not named as right of consent of the Programme Committee so an adjustment to the law on this matter is still expected.

Article 3.2. - Conducting research

1. *Students who conduct research as part of the degree programme do so in accordance with relevant legislation, the Dutch code of conduct for scientific integrity and the requirements of ethical research.*
2. *During the entire research process, students adhere to policies and procedures that apply under the Faculty data management policy.*
3. *Prior to the research, students can draw up a data management plan with their supervisor, which will be kept in accordance with the Faculty data policy. This plan will in any case address:*
 - *the student's responsibility when processing personal data*
 - *the security and other measures for data storage during the research*
 - *archiving and retention period*
 - *the responsibility for reusing data after the research.*
4. Copyright for theses and other independently written assignments that aim to assess students' knowledge, understanding and skills will in principle lie with the student in question. Anyone who wants to use a student's thesis or other written work will need this student's permission. In order to archive theses and written assignments (possibly under embargo) and process them in accordance with the rules set out by the Dutch Inspectorate of Education and the Higher Education and Research Act, the University needs to be able to perform these activities without conditions. All students are obliged to unconditionally consent to the aforementioned actions.

Explanation: The above article has been added as an optional provision. Responsible data management in research assignments is one of the key elements of the University of Groningen's data policy. It will only be relevant if the student does not cooperate in existing research but is expected to develop their own research plan. In the optional policy, it should be clear how far-reaching the supervisor and student's responsibility is. The data management plans should be saved at a readily accessible location.

Article 3.3 - Type of degree programme

The degree programme is full time.

Examples of alternatives:

- 1: *The degree programme is available in both full-time and part-time variants*
- 2: *The degree programme is available in full-time, part-time and dual variants*
- 3: *The degree programme is available in full-time and dual variants*

Based on Article 7.7 of the Act.

The Faculty Council has the right of consent on the grounds of Article 7.13.2 i of the Act.

Article 3.4 - Language of the degree programme

1. The degree programme is taught in *Dutch/English*.

2. *< For Dutch-taught degree programmes>: Notwithstanding Article 3.4.1, one or more course units of the degree programme may be taught in English, in accordance with the University of Groningen's Language Code of Conduct.*

Based on Article 7.2 of the Act.

Article 3.5 - Student workload

1. The degree programme has a student workload of 180 ECTS credit points.
2. The first year of the degree programme has a student workload of 60 ECTS credit points.
3. The student workload is expressed in whole ECTS credit points.
4. *The part-time variant has a student workload of 30 ECTS credit points a year.*

Basis for student workload in Articles 7.4.1 and 7.4.3 and 7.4.a.1 of the Act. The transfer from study credits to ECTS credit points was agreed at a European level in the Bologna Declaration.

The Programme Committee has the right of consent on 'the student workload for the degree programme and each of the course units forming part of it'; Article 7.13.2 e of the Act.

Article 3.6 - Practicals

1. *The following components, as mentioned in Article 4.1 and Article 7.1, include, in addition to teaching in the form of lectures, a practical in the mode and duration stated:*

No. 1: (mode)....., (duration) ... mornings/afternoons/weeks/months)

No. 4: (mode)....., (duration) ... mornings/afternoons/weeks/months), etc.

2. *The exam for a course unit referred to in this Article cannot be taken until the relevant practical has been completed satisfactorily.*

3. *With regard to the following course units, successful participation in the relevant practical is considered to mean passing the examination:*

.....

.....

Article 3.7 - Contact hours

1. In the first year, the degree programme has a minimum of 480 contact hours (*full-time variant*) and at least ... contact hours (*part-time variant*).
2. In the second and third years, the degree programme has a minimum of ... contact hours per year (*full-time variant*) and at least ... contact hours per year (*part-time variant*).
3. The set up of the contact hours is registered in the study guide and/or Ocasys and is *also included in Appendix 2*.



The Faculty Council has the right of consent, as the number of contact hours relates to the actual design of the teaching; Article 7.13.2 x of the Act.

Article 3.8 - Organization and final assessments of the degree programme

1. The programme is concluded by a final Bachelor's assessment.
2. *The entire programme comprises a Major and a University/Personal Minor.*

Article 3.9 - Participation in course units

1. The student can participate in a course unit after the student has registered for it on time by...
2. The maximum number of students for each course unit is listed in Ocasys.
3. Admission to course units with limited capacity is arranged based on the order of registration. Students who are registered for the degree programme will be given priority for the compulsory course units in their Major (*and/or Minor*).

Alternative: Admission to course units with limited capacity is arranged according to predefined and published admission criteria and priority regulations. Students who are registered for the degree programme will be given priority for the compulsory course units in their Major.

4. Students who are enrolled in the Bachelor's degree programme do not have access to any course units of a Master's degree programme.

Article 7.3.3 of the Act: every degree programme is concluded with a final assessment; every course unit is concluded with an examination.

The Faculty Council has the right of consent, as the number of contact hours relates to the actual design of the teaching; Article 7.13.2 x.

SECTION 4 - THE FIRST YEAR OF THE DEGREE PROGRAMME

Article 4.1 - Composition of the first year of the degree programme

1. The first year of the degree programme includes the following course units with their related student workloads:
 1. (... ECTS)
 2. (... ECTS)
 3. (... ECTS)
 4. (... ECTS), etc.
2. All course units and their modes of instruction are listed in the digital University course catalogue Ocasys.
3. In situations of force majeure, when it is not reasonably possible to provide teaching in the manner stated in Ocasys, alternative modes of instruction and assessment may temporarily be used, on condition that the defined learning outcomes are also achieved after the change in mode.

Articles 7.13.2 a and 7.13.2 e of the Act. The contents of the degree programme and its examinations are set out in the OER.

The Programme Committee in question has right of consent on the student workload of the various course units; Article 7.13.2 e of the Act.

SECTION 5 - BINDING STUDY ADVICE

Article 7.8b. of the Act: Study advice in the propaedeutic phase

1. The board of a funded university, university of applied sciences or ideological university must provide advice to each student on whether it would be wise to continue studying within or outside their Bachelor's degree programme no later than by the end of their first year of registration for the propaedeutic phase of a full-time or dual programme. For part-time Bachelor's degree programmes, the board of the institution will determine when this advice is issued.
2. Notwithstanding the stipulations of Article 7.8b.1, advice may be issued to a student at any time until the propaedeutic assessment has been passed.
3. An advice as referred to in Articles 7.8b.1 and 2 may result in rejection of the student in question for certain degree programmes designated by the board of the institution within the time period referred to in Article 7.8b.2, but not before the end of the first year of registration. Such a rejection may only be issued if the student in question, bearing in mind his/her personal circumstances, must in the opinion of the board of the institution be considered unfit for the degree programme because the study results do not satisfy the requirements set in this regard by the board. Rejections may be issued for a certain period of time. Rejections may also be expanded to include degree programmes that share a joint propaedeutic assessment with the degree programme in question. The board of the institution may only use the authority set out in this provision if it provides all the facilities needed to enable students to achieve the required study progress in the propaedeutic phase of the relevant degree programme.
4. Before issuing a rejection, the board of the institution will give the student a warning including a reasonable term within which their study results must have improved to the satisfaction of the board. In addition, the student will be granted the opportunity to put their case before being rejected.
5. When a student is rejected on the grounds of Article 7.8b.3, their registration for the degree programme in question at the relevant institution will be terminated. The student will not be able to reregister for the same degree programme at the same institution unless the board of the institution has applied the third sentence of Article 7.8b.3 or the student applies for registration for the degree programme at a later time and can then demonstrate that they will be able to successfully follow the programme.
6. The board of the institution will define more detailed regulations for the implementation of the provisions set out above. These regulations will at least include the study results and the facilities referred to in Article 7.8b.3, as well as the term referred to in Article 7.8b.4.
7. An Order of Council will determine which personal circumstances, as referred to in Article 7.8b.3, the board of the institution must take into account in its assessment.
8. For the purposes of this article, 'propaedeutic phase' includes the first period of an academic Bachelor's degree programme, with a student workload of 60 ECTS credit points, and 'propaedeutic assessment' includes the set of examinations for the course units in the first period of an academic Bachelor's degree programme, with a total student workload of 60 ECTS credit points.

Policy, approved by the University Council on 29 March 2012, implemented in academic year 2012-2013. Adapted in response to a letter from the Minister dated 12 September 2016 about discontinuation of the P-in-2 rule, confirmed in the CvB meeting of 24/10/16.

Article 5.1 - Preliminary study advice



1. Halfway through the first semester of the first year of registration, in the first year of their degree programme, students will receive a study progress overview specifying the student workload realized thus far.
Additional study progress overviews will be sent to students later in the academic year.
(Paragraph 6)
2. Students will receive written preliminary study advice as soon as possible **after the first semester**, and in any case before 1 March. (Paragraphs 4 & 6)
3. The preliminary study advice should be considered as a warning if there is a question of insufficient study progress, giving students the chance to improve their performance.
(Paragraph 4)
4. If the study progress is insufficient to such an extent that the student cannot reasonably be expected to satisfy the conditions for receiving positive study advice within the meaning of Articles 5.2.2.(a) and (b), they will be invited to a meeting with the study advisor. The aim of this meeting is to discuss the student's study habits, to reassess the choice of degree programme and if necessary to refer them to a different degree programme. (Paragraphs 3, 6 & 7)

Article 5.2 - Definitive study advice

1. Students must earn at least 45 ECTS credit points in the first year of the degree programme. This threshold is known as the BSA threshold.
2. Definitive study advice is issued at the end of the **first academic year**, by 31 July at the latest. This can be either: (Paragraphs 1 & 2)
 - a. positive: if the student has earned at least 45 ECTS credit points (*for part-time students 20 ECTS credit points*) for the first year of the degree programme.
 - b. negative: if the student has obtained less than 45 ECTS credit points (*for part-time students 20 ECTS credit points*) by the first year of the degree programme. This study advice is binding for the student (BSA), in accordance with Article 7.8b.3 of the Act.
3. *In the event that the preliminary study results are insufficient to such an extent that the student cannot reasonably be expected to pass the 45 ECTS credit points (or 20 ECTS credit points for part-time students) threshold by the end of the first year of study, binding negative study advice may be issued subsequently to the preliminary study advice as referred to in Article 5.1 before the end of the academic year. This may also be at the request of the student. The procedure set out in Article 5.5 will apply.* (Paragraphs 1 & 6)
4.
 - a. The Faculty Board will take extraordinary personal circumstances, as referred to in Article 5.4, into account in its decision on which study advice to issue in the first year of registration. (Paragraph 6)
 - b. Notwithstanding the stipulations in Article 5.2.2, if no assessment can be made with regard to a student's suitability for the degree programme due to extraordinary circumstances in the first year, the assessment may be postponed until a later date within

the first year of the degree programme. An adapted BSA threshold may be agreed upon in such cases.

BSA regulations for personal circumstances approved by the CvB on 8 June 2010. The discontinuation of the propaedeutic assessment was approved by the CvB in its meeting on 3/10/2016.

Article 5.3 - Exceptions to the definitive study advice

Based on Articles 7.8b.3 and 7.8b.6 of the Act. Included in OER since 2011-2012.

Multiple degree programmes at the University of Groningen

1. Students who are registered for the first year of two or more University of Groningen degree programmes, and by the end of the year satisfy the BSA threshold as referred to in Article 5.2.1 for one of them, will not have to satisfy the BSA threshold for the other programme(s) in that year. Students who have successfully completed the first year of a degree programme are exempt from the BSA requirements for the other programmes.

Propaedeutic certificate previously passed

2. Students who have already passed the equivalent of the propaedeutic phase of a degree programme at the University of Groningen or another Dutch university, or (for degree programmes that do not issue propaedeutic certificates), in the opinion of the Board of Examiners, have earned 60 ECTS credit points in the first year, will not fall under the BSA system for the degree programme for which they enrol in the first year of the degree programme.

Deregistration before 1 March

3. No definitive study advice will be issued to a student who submits a request for deregistration before or with effect from 1 March of the first year of registration in the degree programme. The procedure as set out in Article 5.1 will apply again to students who reregister in a subsequent academic year. The BSA regulations for the academic year in which they reregister will then apply.

Deregistration before 1 March + registration by 1 February

4. Article 5.2 applies in full to students who deregister from a degree programme before 1 March and register for a degree programme belonging to the same degree programme cluster, as mentioned in Appendix xxx, as of 1 February of the same academic year.
5. Article 5.2 applies in full to students who deregister from the full-time variant of a degree programme before 1 March and register for the part-time variant of the same degree programme or a programme in the same degree programme cluster, as referred to in Appendix xxx, as of 1 February of the same academic year.

Registration as of 1 February

6. An adapted BSA threshold will apply to students who register for a University of Groningen Bachelor's degree programme as of 1 February and were not previously registered as a student in the same year. These students must have earned 20 ECTS credit points from the second semester of the first year of the degree programme by the end of the second semester of the first year of registration (*less than 10 ECTS credit points for a part-time degree programme*). In all other cases, the provisions of Article 5.2 will apply *mutatis mutandis*.

Article 5.4 - Extraordinary circumstances

The basis for Article 5.4 OER can be found in Article 7.8b.3 of the Act. Amended due to the letter from the Minister about applying binding study advice.

1. When deciding whether to issue binding negative study advice, the Faculty Board will take a student's extraordinary or personal circumstances into account at that student's request. The Faculty Board can thereupon decide to adjust the BSA threshold or postpone issuing study advice.
This evaluation will also take into account the student's study behaviour; the agreements made and any study plan drawn up in consultation with the study advisor; when the extraordinary circumstances were reported; and the study results achieved by the end of the first year of study.
2. Students must report extraordinary circumstances to the study advisor as soon as possible in order to ensure optimum support. The Faculty Board, or the Faculty BSA Committee on its behalf, will make a decision in response to a student's request for a postponed advice or an adapted BSA threshold. Students must also report to the study advisor as soon as possible if they are unable to complete the study plan drawn up in consultation with the study advisor and based on the original or adapted BSA threshold. **(Article 7.8b.6 of the Act)**
3. If no assessment can be made in the first academic year regarding the student's suitability for the degree programme due to the extraordinary circumstances, as referred to in Article 5.4.1, at the end of the first academic year that assessment may be postponed.
4. Postponed advice can be issued at any time as long as the first year of the degree programme has not yet been completed.
 - a. The postponed advice will be positive if the BSA threshold (possibly adapted) has been passed.
 - b. The advice will be negative (and binding) if the student in question still fails to pass the BSA threshold (possibly adapted) by the end of the first year of the degree programme.

5. All students whose study advice has been postponed (whether or not combined with an adaptation of their BSA threshold) are expected to draw up a study plan in consultation with the *study advisor/mentor/designated supervisor* of the degree programme, comprising at least the following:
 - a. the course units from the first year of the degree programme that have not yet been passed, with a related time line
 - b. the course units from the second and third years of the degree programme that may be followed in addition to the course units listed under a.

Policy based on Article 7.8b.6 of the Act.

6. Circumstances within the meaning of Article 5.4.1 do not automatically lead to a successful appeal to a grant from the Graduation Fund.

Article 3 University of Groningen Graduation Fund Regulations, Part B: *In addition to the provisions of Article 2 of these Regulations, Bachelor's students who are members of a consultative body, committee or board as set out in Appendix 2b to these Regulations are entitled to financial support if they obtained a provisional or definitive positive study advice in the propaedeutic phase.*

Article 5.5 - Procedure for issuing a definitive study advice

1. Definitive study advice is issued by the Faculty Board on behalf of the Board of the University. The decision will also state the applicable safeguards of legal rights.

Based on Article 7.8b.3 of the Act, the BSA is issued by the board of the institution.

2. Before binding negative study advice is issued, students will receive notice of the intention to issue such advice, after which they will be given the opportunity to put their case to the Faculty Board or its representative.

Based on Article 7.8b.4 of the Act and Article 4:7 of the General Administrative Law Act.

Article 5.6 - Consequences of a binding negative study advice

1. Students who have received binding negative study advice may not register for the degree programme for a period of *two consecutive academic years* from 1 September of the next academic year, nor for the other degree programmes belonging to the cluster of related degree programmes as listed in Appendix xxx.

Based on Article 7.8b.5 in conjunction with Article 7.8b.3 of the Act.

2. Students who have been issued binding negative study advice are not permitted to follow course units in this degree programme via a different degree programme or educational institute in order to avoid the consequences of their binding negative study advice. No exemptions will be granted for course units completed in this way, nor will such completed course units be recognized within the framework of the degree programme in any other way.

Article 5.7 - Consequences of a positive study advice

1. Holders of positive study advice for the University of Groningen degree programme in question will be admitted to the second and third years of the degree programme.
2. Notwithstanding the first paragraph, the entry requirement that a previous course unit must have been successfully completed may apply to certain course units. This compulsory order of course units is set out in Ocasys and in Article 9.3 of these OER.
3. *Admission does not apply to the Minor of the degree programme. Completion of the first year of the degree programme is required.*

SECTION 6 ADMISSION TO THE SECOND AND THIRD YEARS OF THE DEGREE PROGRAMME

Article 6.1 - Admission criteria: second and third years of the degree programme

Subject to the assessment of the Admissions Board, the following students will be admitted to the second and third years of the degree programme:

1. Students who have already passed the first year of the degree programme or (for degree programmes that do not issue propaedeutic certificates) have earned 60 ECTS credit points in the first year of a related degree programme.

Article 7.30.1 of the Act: Students who wish to register for the post-propaedeutic phase of a degree programme must have a certificate stating that they have successfully completed the propaedeutic assessment of the relevant degree programme or of a degree programme that uses the same propaedeutic assessment.

2. The Admissions Board may grant an exemption for the requirement stipulated in Article 6.1.1 to the holder of a diploma gained in the Netherlands or elsewhere and considered by the Admissions Board to be at least equivalent to the propaedeutic certificate referred to in Article 6.1.1.

Article 7.30.2 of the Act: The board of the institution may grant exemption from the requirement stipulated in Article 6.1.1 to holders of a diploma gained in the Netherlands or elsewhere and considered by the board of the institution to be at least equivalent to the propaedeutic certificate referred to in Article 6.1.1.

Article 6.2 - Hardship clause: admission to second and third years of the degree programme

The Board of Examiners may deviate from the stipulations of Articles 6.1 and 5.7 in situations where changes to the curriculum or educational force majeure would demonstrably lead to a situation of unfairness of an overriding nature. This is only possible in unique personal circumstances that are so unusual that admission cannot reasonably be denied.

Based on Article 7.30.3 of the Act: the Board of Examiners may diverge from Article 7.30.1 of the Act.



SECTION 7 THE SECOND AND THIRD YEARS OF THE DEGREE PROGRAMME

Article 7.1 – Composition: second and third years of the degree programme

1. The second year of the degree programme includes the following mandatory course units with their related student workload:
 1. (... ECTS), (*Major*)
 2. (... ECTS), (*Major*)
 3. etc.

Based on Article 7.13.2 a of the Act. The contents of the degree programme and its examinations are set out in the OER.

The Programme Committee in question has right of consent on the student workload of the various course units; Article 7.13.2 e of the Act.

2. The third year of the degree programme includes the following mandatory components, with the stated student workload:
 1. (... ECTS), (*Major*)
 2. 15 or 30 (2 x 15)..... (... ECTS), (*Minor room*)
3. Students can fill their Minor room with the following components:
 - *research internship*
 - *social training internship*
 - *a period of study at a university abroad*
 - *an educational Minor, with access to the educational Minor.... (subject name)*
 - *a broadening or in-depth Minor package, consisting of course units from outside the student's Major (to be further developed during the course)*

Minor policy established in CvB-meeting of 31 October 2023.

4. *Students may choose the following electives, subject to approval by the Board of Examiners:*
 1. 1a. (... ECTS), (*Major/Minor room*)
 2. 2a. (... ECTS), (*Major/Minor room*)
 3. 3a. (... ECTS), (*Major/Minor room*)

Article 7.12b of the Act: powers of the Board of Examiners.

5. All course units and their modes of instruction are listed in the digital University course catalogue Ocasys.

Policy: Ocasys is used to publish degree programme information and timetables.

6. In situations of force majeure, when it is not reasonably possible to provide teaching in the manner stated in Ocasys, alternative modes of instruction and assessment may



temporarily be used, on condition that the defined learning outcomes are also achieved after the change in mode.

Article 7.2 - Substitutions and electives followed elsewhere

Article 7.12b.1 of the Act: duties and powers of the Board of Examiners

1. *Following a substantiated request by a student, the Board of Examiners may grant permission to:*
 - a. *replace a course unit in the examination programme by another course unit offered by the University of Groningen or another university in the Netherlands or abroad that dovetails well with the examination programme, or*
 - b. *to use one or more course units followed at the University of Groningen or another university in the Netherlands or abroad as electives in the examination programme.*
2. *When assessing such a request, the Board of Examiners will always evaluate the coherence of the set of course units (or parts thereof) and the level of the course units followed.*

The Programme Committee has the right of consent, based on which the Board of Examiners can grant exemption from sitting one or more exams; Article 7.13.2 r in conjunction with Article 9.18.1 a and 9.18.1 c of the Act.

Explanation: reference corrected.

Article 7.3 - Open Degree Programme

1. Students can choose the Open Degree Programme, which differs from the established degree programme. An Open Degree Programme must always be approved in advance by the Board of Examiners of the degree programme in which the student is registered.
2. *The following additional requirements apply to Open Degree Programmes....*

Article 7.3j in conjunction with Article 7.12b.1 c of the Act: possibility and approval of open degree programmes by the most applicable Board of Examiners.

SECTION 8

OTHER DEGREE PROGRAMMES

Minor policy established in CvB meeting of 31 October 2023.

A. Minor package

Article 8.1 - Minor package

1. The Minor room can be filled using any of the options listed in Article 7.1.2.
2. Students can choose between:
 - a) a University Minor
 - b) a Faculty Minor package
 - c) a Personal Minor

Article 8.2 - University Minor

1. A University Minor is a coherent set of broadening course units that students can follow either at their own or a different faculty.
2. Students who choose to fill their Minor room with a University Minor do not need explicit permission from the Board of Examiners.

Article 8.3 - Faculty Minor package

1. A Faculty Minor is a coherent set of broadening course units that students can follow either in their own degree programme or a different faculty.
2. When choosing a Faculty Minor package to fill the Minor room of the degree programme, the permission of the Board of Examiners of the programme is assumed to have been given.

Article 8.4 - Personal Minor package

1. A Personal Minor is a coherent set of course units that students can compile themselves, which broaden or deepen the degree programme and can be followed either at the student's own or a different faculty.
2. Personal Minors must be presented to the Board of Examiners for approval in advance.

Article 7.3d in conjunction with Article 7.12b.1 c of the Act: possibility and approval of open degree programmes by the most applicable Board of Examiners.

Article 8.5 - Authority of the Board of Examiners for the Minor package

1. The choice for a specific use of the Minor room must be approved by the Board of Examiners of the student's own degree programme, with the exception of a University Minor package chosen in accordance with Article 8.2.2.
2. Minor packages followed in other degree programmes or at other faculties *or educational institutions* are subject to the authority of the Board of Examiners of the degree programme administering the exam.



3. Minor packages in this degree programme followed by students from other degree programmes, faculties *or educational institutions* are subject to the authority of the Board of Examiners of this degree programme.
4. A responsible Board of Examiners will be assigned in the event of interfaculty University Minors.

B. Honours programme

Article 7.9b of the Act allows for an honours programme (September 2009 and 28 January 2010 in University Council)

Article 8.6 - Bachelor's Honours Programme

1. The Faculty participates in the Bachelor's Honours Programme of the University of Groningen Honours College. This Bachelor's Honours Programme does not form part of the regular Bachelor's curriculum.
2. Students admitted to one of the Bachelor's degree programmes offered by the Faculty can participate in the Bachelor's Honours Programme if they are selected by the Dean of the University of Groningen Honours College. Please consult the OER of the University of Groningen Honours College for the selection procedure.
If necessary/desired: the following selection criteria apply to participation in the Honours Programme

Article 7.9.b.2 of the Act: The board of the institution draws up regulations with regard to the selection referred to in Article 7.9b.1 of the Act.

The Programme Committee has right of consent on any optional and additional selection criteria; Article 7.13.2 v of the Act. (For example, the minimum number of course subjects to be passed)

3. The Bachelor's Honours Programme has a total student workload of 30 or 45 ECTS credit points, divided over the three years of the Bachelor's programme. The Bachelor's Honours Programme, including the deepening Faculty part, is subject to the OER of the University of Groningen Honours College.

Policy based on Article 7.9b of the Act. From academic year 2023-2024, the Bachelor's Honours Programme will decrease from 45 ECTS to 30 ECTS. The two cohorts that are already active are still following a programme of 45 ECTS.

4. a. The Honours Programme does not form part of the regular Bachelor's curriculum. The results and marks do not count towards the awarding of an honours predicate for the Bachelor's degree programme.

- b. The diploma supplement accompanying the Bachelor's degree also lists the results of the Bachelor's Honours programme.

Article 7.11.4 of the Act.

Articles 7.4 and 7.4a.1 of the Act. The student workload of an academic Bachelor's degree programme is 180 ECTS credit points. The 30 or 45 ECTS for the Honours Programme therefore fall outside the regular curriculum. This means that the points also cannot count for a *cum laude* or *summa cum laude* honours award for the curriculum for the degree programme.

C. Pre-Master's programmes

Article 7.57i of the Act. Support to promote smooth progress from higher professional education to an academic Master's degree programme.

Article 8.7 - Pre-Master's programme

1. The Faculty offers Pre-Master's programmes to facilitate entry into a Faculty Master's degree programme.
2. When participating in the Pre-Master's registration for the Bachelor's degree programme as referred to in Article 1.1.1, takes place (*possibly expand further with multiple Pre-Master's*).

Chapter 6 of the University of Groningen Regulations for Registration and Tuition Fees. Article 1.1 h RIC provides a definition of the Pre-Master's programme.

3. The student workload and content of a Pre-Master's programme is determined on an individual basis by the Admissions Board.
4. The Admissions Board of the desired Master's degree programme will decide whether students are admitted to the Pre-Master's programme.
5. After admission, students must complete the Pre-Master's programme within (*the set time*).
6. *In addition to Article 8.7.5, students may only reregister for a Pre-Master's programme if they have earned at least ECTS credit points.*
7. The Board of Examiners of the degree programme, as referred to in Article 1.1.1, has the authority to decide in matters concerning course units in the Pre-Master's programme.
8. The stipulations concerning Pre-Master's programmes in the University of Groningen Regulations for Registration and Tuition Fees apply.

Article 8.8 - Composition of Pre-Master's programme



1. The Pre-Master's programme can include the following components, with the stated student workload:
 1. (... ECTS)
 2. (... ECTS)
 3. (... ECTS)
 4. (... ECTS), etc.
2. All course units and their modes of instruction are listed in the digital University course catalogue Ocasys.
3. In situations of force majeure, when it is not reasonably possible to provide teaching in the manner stated in Ocasys, alternative modes of instruction and assessment may temporarily be used, on condition that the defined learning outcomes are also achieved after the change in mode.
4. Each course unit of the Pre-Master's programme is assessed by means of an examination. Examinations will be taken in the form stated in Ocasys.

SECTION 9 EXAMINATIONS

Article 9.1 - General provisions

1. Each course unit is assessed by means of an examination.
2. *An examination can comprise a number of partial exams. The combined results of these partial exams determine the examination result.*
3. The examination assesses students' academic development and mastery of the learning outcomes of the course unit.

Article 7.3.3 of the Act. Every degree programme is concluded with a final assessment. Every course unit is concluded with an examination.

4. The results of an examination are given as pass or fail, in numbers expressed as 5.5 to 6 or higher, or 5.4 to 5 or lower.

Article 13 of the Model Rules and Regulations of the Boards of Examiners.

Article 9.2 - Sitting examinations

1. Registration for a course unit of the degree programme, in accordance with Article 3.7 of the OER, means registration for the examination for that course unit.
2. Notwithstanding the provisions of Article 9.2.1, students can register and deregister for examinations during certain periods, to be further defined.

Policy on automatic examination registration. Introduced on 1 September 2014, approved by the CvB on 26 May 2014.

The Faculty Council has the right of consent concerning the periods to be further defined as referred to in paragraph 2, Article 7.13.2 x of the Act.

Article 9.3 - Compulsory order of examinations

The examinations for the course units listed below may not be taken before the examinations for the associated course units have been passed:

- a. the first year of the degree programme:
 - after has been passed
 - after and have been passed
- b. the second and third years of the degree programme:
 - after has been passed
 - after and have been passed
 - etc.

Article 7.13.2 of the Act:

Without prejudice to any other provisions in this Act, the OER set out the applicable procedures and rights and obligations with regard to teaching and examinations for each degree programme or cluster of degree programmes. This includes at least the following: h: the number and order of the exams as well as the times when they can be sat, j. where necessary, the order, the periods, and the number of times per academic year that examinations and final assessments may be taken, s. where necessary, that having passed exams is a condition for admission to sitting other exams.

The Faculty Council has the right of consent concerning this article of the OER; Article 7.13.2 h, j and s of the Act.

Article 9.4 - Examination frequency and periods

1. There will be an opportunity to sit the examinations for the course units listed in Article 4.1 and Article 7.1 at least twice each academic year.

Policy based on Article 7.13.2 h of the Act.

The Faculty Council has the right of consent concerning any positive deviations from this provision; Article 7.13.2 h of the Act.

2. The periods in which examinations can be sat are listed in the study guide and/or Ocasys. Partial exams can also be taken outside the period indicated.

Policy based on Article 7.13.2 h of the Act.

3. *Notwithstanding the provisions of Article 9.4.1, there will be only one opportunity in a certain academic year to take the examination for a course unit not taught in that year.*
4. *Students may resit an examination for a course unit that is no longer offered at least twice during the first year after it has been removed from the curriculum.*
5. *If a student has fulfilled all obligations of a course unit to the best of their ability but has still not passed, then the examiner may grant them the opportunity to take an additional or replacement test.*

Policy based on Article 7.13.2 l of the Act.

The Faculty Council has the right of consent concerning this article; Article 7.13.2 h of the Act.

Article 9.5 - Assessment of placement or research assignment

The assessment of a placement or a research assignment will be conducted by the on-site supervisor and the original commissioner, who will be appointed as examiners by the Board of Examiners.

Article 7.12c of the Act, appointment of examiners; and Article 7.13.2 d and t of the Act, the design of practical exercises and the requirement to participate in them.

Where necessary, the Programme Committee has the right of consent concerning the design of practical exercises; Article 7.13.2 d of the Act. The Faculty Council will have the right of consent if a provision is included about mandatory participation; Article 7.13.2 t of the Act.

Article 9.6 - Thesis

1. A thesis can in principle only be used for one University of Groningen degree programme. Full or partial exemption for a degree programme's thesis may be granted by the Board of Examiners on the basis of a thesis written for another degree programme.

Article 7.12b.1.d of the Act: Duties and powers of the Board of Examiners, granting exemptions.

2. Each thesis is assessed by at least two examiners.

Article 12c of the Act: the Board of Examiners appoints examiners.

3. Theses are kept by the Faculty Board for a period of seven years.
4. *Students will be given the opportunity to write a final-year thesis at least twice per academic year.*

Article 7.13.2 j of the Act.

The Faculty Council has the right of consent concerning how many times a year this opportunity is offered; Article 7.13.2 j of the Act.

5. *The period(s) during which students can write their thesis/final assignment will be published in the study guide and/or Ocasys.*

Article 7.13.2 h of the Act.

The Faculty Council has the right of consent concerning these periods; Article 7.13.2 h of the Act.

6. *More detailed regulations on the design, content, time frame and assessment of the thesis can be found in the Regulations for Bachelor's and Master's theses, which form part of these OER.*
7. *If, by the end of the period referred to in Article 9.6.5, the assessor(s) is/are of the opinion that the thesis cannot be awarded a pass mark, the student will be given one*

opportunity to remedy the work in order to be awarded a pass mark of 5.5 to 6, within a time frame defined by the degree programme.

8. *The Board of Examiners is the only body that can deviate from the provisions of this Article at the written request of a student.*

Article 7.13.2 l of the Act.

9. *Students must satisfy the following requirements in order to qualify for supervision and assessment of the final-year thesis for the degree programme:*

– they must have earned at least 60 ECTS credit points from the second and third years of the degree programme

Article 7.13.2 s of the Act.

The Faculty Council has the right of consent concerning any admission requirements for examinations, including the thesis; Article 7.13.2 s of the Act.

– the Bachelor's degree programme has been approved by the Board of Examiners, if required under Article 9.6.7.

Article 9.7 - Mode of assessment

The Faculty Council has the right of consent concerning the mode of assessment, as included in the assessment plan; Article 7.13.2 l of the Act.

1. Examinations will be taken in the form stated in Ocasys.

Based on Article 7.13.2 l and m of the Act.

2. In situations of force majeure, when it is not reasonably possible to arrange examinations in the manner stated in Ocasys, alternative modes of instruction and assessment may temporarily be used, on condition that the defined learning outcomes are also achieved after the change in mode.
3. At the student's request, the Board of Examiners may allow an examination to be taken in a manner other than that intended.

Article 7.13.2 l of the Act.

4. Mock versions of each examination will be made available to practise.

Policy on mock examinations. CvB decision, 10 October 2014 to faculties.

Article 9.8 - Oral examinations

Policy based on Article 7.13.2 l and n of the Act.



1. Unless the Board of Examiners decides otherwise, an oral examination may only be taken by one student at a time. *A second examiner may attend the oral examination at the request of the student and/or the examiner.*
2. The oral examination is public unless the Board of Examiners or the relevant examiner has determined otherwise in a special case *or the student does not agree to this.*

The Faculty Council has the right of consent concerning the public nature of oral examinations, notwithstanding the Board of Examiners' power to deviate from this in special circumstances; Article 7.13.2 n of the Act.

Article 9.9 - Request for additional resit

Alternative examination regulation. For example:
https://nestor.rug.nl/bbcswebdav/institution/Rechtsgeleerdheid/Trinicom/Regelingen/2015-2016/Afwijkende_tentamenregeling_schriftelijke_tentamens1516.pdf

1. Students may submit a request for an additional resit to the Board of Examiners.
2. Such requests may be granted if the *student did not pass the examination in question* due to special circumstances and not granting an additional resit would result in unacceptable study delay.
3. The following criteria apply to granting a request for an additional resit for the last course unit in the degree programme:
 - it must be the last examination result needed
 - *the study delay is at least one semester if the additional resit is not granted*
 - *the examinee must have taken the last two regular examination opportunities for the course unit in question and in principle have gained at least marks of 4.0 and 5.0.*

The Faculty Council has the right of consent concerning the criteria for granting an additional resit; Articles 7.13.2 h & j of the Act.

Article 9.10 - Authority of the Board of Examiners regarding electives offered by other degree programmes

1. A request to take an elective in another degree programme must be approved by the Board of Examiners of the student's own degree programme.

Article 7.12b.1 c of the Act.

2. The Board of Examiners of the other degree programme is authorized to set and assess the examination and decide upon requests for alternative exam regulations. Article 10.2.2 applies.

Existing policy based on Article 7.12b.1 c of the Act.

Article 9.11 - Exemptions



1. At a student's request, the Board of Examiners, having discussed the matter with the examiner in question, may grant exemption from an examination (or part thereof) on the basis of results earned previously (possibly elsewhere), on condition that the student:
 - a. has completed part of a university or higher vocational degree in the Netherlands or abroad that is equivalent in content and level
 - b. can demonstrate by work experience that they have sufficient knowledge and skills with respect to the course unit in question.
2. The provisions of Article 10.2 apply to exemptions.
3. Exemptions granted for examination components (or parts of them) have the same validity period as for examination results.

Article 7.12b.1 d of the Act: the Board of Examiners is authorized to grant exemptions from one or more examinations.

Article 7.13.2 opening words of the Act: Without prejudice to any other provisions in this Act, the OER set out the applicable procedures and rights and obligations with regard to teaching and examinations for each degree programme or cluster of degree programmes. This includes at least the following:

k. where necessary, the validity period of successfully completed examinations, notwithstanding the Board of Examiners' authority to extend this period.

r. the grounds on which the Board of Examiners can grant exemptions from one or more examinations on the basis of previously passed examinations or final assessments in higher education or knowledge and skills acquired outside the world of higher education.

The Faculty Council has the right of consent concerning Article 4.2.1 with regard to the actual implementation at the Faculty; Article 7.13.2 r.
The Faculty Council also has the right of consent concerning Article 4.2.3 and Article 7.13.2 k, notwithstanding the authority of the Board of Examiners.

Article 9.12 - Examinations and functional impairments

1. Students with a disability are given the opportunity to sit examinations in a manner that is adapted as far as possible to their individual situation. If necessary, the Board of Examiners will seek expert advice from a student counsellor at the Student Service Centre (SSC) before making a decision.

Article 7.13.2 m of the Act.

The Faculty Council has the right of consent concerning the way in which students with a disability or chronic illness are given a reasonable opportunity to take examinations; Article 7.13.2 m of the Act.

2. With regard to examinations for electives taken in other degree programmes by students with a functional impairment, the Board of Examiners of the degree programme that sets

the examination will comply with the facilities permitted by the Board of Examiners of the degree programme for which the student is registered.

Existing policy based on Article 7.12b.1 c of the Act.

Article 9.13 - Examination provisions

1. Notwithstanding the stipulations of Article 9.4, the Board of Examiners may decide to grant individual students a specific examination provision if not doing so would lead to an 'exceptional instance of unfairness of an overriding nature'.
2. Requests for individual examination provisions, including documentary evidence, must be submitted to the Board of Examiners as soon as possible.

Article 9.14 - Marking of examinations and publication of marks

1. After an oral examination, the examiner will assess the examination immediately and provide the student with a statement upon their request.

Policy based on Article 7.13.2 o of the Act.

2. The examiner will mark a written examination within ten working days of the day on which it was taken, and will provide the Faculty's administration department with the necessary details for registration of the result in Progress. *In the event of unforeseen circumstances, as a result of which the period of ten working days is not reasonably feasible, this period can be extended by a maximum of five working days. The programme director/programme management must grant permission for this. Extending the term is not possible in Block 2b, nor for course units in the first year of the degree programme.*

Policy based on Article 7.13.2 o, p and q of the Act. The rule that the result is determined within ten days in principle was decided by the Board of the University on 2 December 2003. Article 7.13.2 o allows for divergence from this term. Due to the timetabling of the academic year, extension of the review term is not possible in Block 2b. In view of the implementation of the binding study advice, extension of the review term is also not possible in the first year of the degree programme.

3. If an examination is taken in a form other than oral or written, the Board of Examiners will determine in advance how and when students will receive written confirmation of the result.

Policy based on Article 7.13.2 o of the Act.

4. Students can lodge an appeal against the results of an examination with the Central Portal for the Legal Protection of Student Rights (CLRS) within six weeks of the date on which the result was announced.

Article 7.61.1 e of the Act.

Article 9.15 - Validity

Policy based on Articles 7.10.4, 7.13.2 k and 7.59 a of the Act.



1. Completed course units remain valid indefinitely.
2. *a. Contrary to the provisions of Article 9.15.1, the Board of Examiners may decide to require a student to take a supplementary or substitute examination for a course unit taken more than (...) years previously, before allowing that student to progress to the final assessment, if the student's knowledge, understanding or skills to be assessed are demonstrably outdated.*
b. In the event of extraordinary personal circumstances, the term of validity will be extended to include the period during which the student in question receives support from the Graduation Fund.
3. *Partial examinations and assignments passed within a course unit that has not been successfully completed will lapse at the end of the academic year in which they were passed.*

Where necessary, the Faculty Council has the right of consent concerning the limitation of the validity of course units passed; Article 7.13.2 k of the Act. This right is restricted to the limits prescribed by law, according to the article applicable since 1/9/17 - Article 7.10.4.

Article 9.16 - Right of inspection

Policy based on Article 7.13.2 p and q of the Act.

The Faculty Council has the right of consent concerning the implementation of the right of inspection; Article 7.13.2 p and q of the Act.

1. Students have the right to inspect their marked work during a period of at least ... working days after the results of a written examination have been made known. Students who make use of this opportunity will be provided with a copy of their work at cost price at their request.
2. Within the time frame stipulated in Article 9.16.1, any interested person may request that they be allowed to peruse the examination paper and, if possible, the assessment criteria.
3. *The Board of Examiners can determine that this inspection or perusal will take place at a certain place and at two set times at least.*
If the student concerned can show that they were prevented by force majeure from attending at the indicated places and times, they will be offered another opportunity, if possible within the period stated in Article 9.16.1.

Article 9.17 - Board of Examiners and examiners

1. The Board of Examiners is the independent body that determines whether individual students have the knowledge, understanding and skills required to be awarded a degree.

Article 7.12.2 of the Act.

2. The Faculty Board appoints the members of the Board of Examiners based on their expertise in the field of the course (or group of courses).



Articles 7.12a.1 and 9.15.1 e of the Act.

3. The Board of Examiners must comprise at least:
 - a. one member who is associated with the degree programme as a lecturer (*or with one of the degree programmes that belongs to the group of degree programmes*)
 - b. one member from outside the degree programme (*or one of the degree programmes that belongs to the group of degree programmes*).

Article 7.12a.3 a and b of the Act.

4. Members of the Faculty Board or others who have financial responsibilities within the institution may not be appointed as members of the Board of Examiners.

Article 7.12a.3.c of the Act.

5. The Board of Examiners appoints examiners to set examinations and determine results.

Article 7.12c of the Act.

6. The Board of Examiners sets out Rules and Regulations for the Board of Examiners to assess and determine the results of examinations and final assessments.

Article 7.12b.1 b of the Act.

Article 9.18 - Cheating and plagiarism

Article 7.12b.2 and 3 of the Act.

1. Cheating is the act or omission of a student that makes it wholly or partly impossible to correctly assess their own or others' knowledge, insight and skills. (Policy based on Article 7.12.3 of the Act)
2. Cheating also includes plagiarism, which means copying someone else's work without correct reference to the source. (Policy based on Article 7.12.3 of the Act)
3. The University uses a plagiarism scanner to check theses and written assignments for plagiarism. Each student is personally responsible for maintaining academic integrity.
4. If a student cheats, the Board of Examiners may exclude that student from participation in one or more examinations or final assessments for a maximum of one year.
5. In the event of serious cheating, the Board of Examiners can advise the Board of the University to permanently terminate a student's registration in the degree programme.
6. In any case, the following can be considered to be serious cheating:
 - a. impersonating someone else during the exam
 - b. being represented by someone else during the exam
 - c. obtaining the assignments and/or model answers for the relevant examination before the time when the examination takes place
 - d. fabricating and/or falsifying survey and/or interview answers and/or research data
7. The Board of Examiners sets out its course of action in the event of cheating in its Rules and Regulations.

Article 9.19 - Invalid examination

Article 7.12.2 in conjunction with Article 7.12b.2 of the Act.



In the event of irregularities with regard to an examination that are so serious that an accurate assessment of the examinee's knowledge, understanding and skills cannot be made, the Board of Examiners may declare the examination invalid for either an individual examinee or a group of examinees.

Article 9.20 - Termination of enrolment

Article 7.42a of the Act and Article 6 RIC. Protocol *Iudicium Abeundi* [protocol for termination of registration] introduced on 1 March 2011; CvB decision, 22 February 2011.

1. In cases of serious objectionable behaviour and/or remarks by a student, the Board of the University can in certain extraordinary cases, after advice from the Board of Examiners or from the Faculty Board, decide to terminate the enrolment of a student.
2. The Board of the University will not make a decision, as referred to in Article 4.20.1, until the student in question has been heard about the proposed decision; any interests of the student and the institution have been carefully assessed; and it has been found reasonable to assume that the student's conduct and/or statements prove them to be unsuitable for one or more of the professions for which they are being trained in their degree programme or for the practical preparation for that profession. In such cases, the Faculty Board, the Board of Examiners and the Board of the University will follow the Protocol *Iudicium Abeundi* [protocol for termination of enrolment] as approved by the Nederlandse Federatie van Universitaire Medische Centra [Netherlands Federation of University Medical Centres] on 1 November 2010.
3. The stipulations in the University of Groningen Regulations for Registration and Tuition Fees (RIC: Regeling Inschrijving en Collegegeld) apply.

SECTION 10 FINAL ASSESSMENT

Article 10.1 - Final assessment

1. The degree programme is concluded with a final assessment.

Article 7.3.3 of the Act.

2. On the condition that the student's study programme has been approved, the Board of Examiners will determine the result of the final assessment as soon as the student has passed all the required examinations. The Board of Examiners may define terms to this end. The results of the final assessment are an indication that the student has acquired the necessary academic training. The Board of Examiners will issue a degree certificate to that effect.
3. If a student fails to meet the relevant deadlines for approval of the study programme referred to in Article 10.1.2, the Board of Examiners may postpone the student's graduation date. The new date may be in the academic year following the year in which the last examination was passed.

Article 7.10.2 in conjunction with 7.11.2, in conjunction with 7.12.2 of the Act, in conjunction with 7.12b.1 b of the Act.



Authority of the Board of Examiners

4. Before the result of the final assessment can be determined, the Board of Examiners may decide to test the student's knowledge of one or more course units or components of the degree programme, if and inasmuch as the marks for these course units provide a reason for doing so.

Article 7.10.2 in conjunction with 7.12.2 of the Act.

5. By determining the result of the final assessment, the Board of Examiners also commits itself to a speedy processing of the degree certificate ceremony.

Article 7.10.3 of the Act.

6. Students who wish to postpone the date of graduation due to extra examinations that they must still take must submit a written request to this end to the Board of Examiners in good time.

Article 7.11.3 in conjunction with 7.12b.1 e of the Act.

7. The graduation date is the date on which the final assessment is passed, as determined by the Board of Examiners in accordance with the provisions of Article 10.1.2, and not the date on which the degree certificate is presented to the student.

Article 7.10.2 of the Act.

Article 10.2 - Course units completed elsewhere

1. Students can only be awarded a Bachelor's degree from the degree programme if at least *half/two-thirds* of the degree programme was followed at the *University of Groningen/the Faculty/the degree programme*, during the student's period of registration as a student at the University of Groningen .

Article 7.12b.1 of the Act. The Board of Examiners guarantees the quality of the degrees to be awarded.

2. For double degree Bachelor's programmes offered with an institution abroad, at least one quarter (*or a greater difference*) of the programme must have been followed at *the University of Groningen/the Faculty/the degree programme* during the student's period of registration as a student at the University of Groningen for that degree programme at the University of Groningen. *The provisions of Article 9.6.1 with regard to the thesis must be taken into account.*

The basis for Article 10.2.1 OER can be found in Article 7.10a of the Act and the Act's Implementation Decree 2008. Article 10.2.2. concerns policy of the Ministry of Education, Culture and Science.

Article 10.3 - Degree certificate

1. Students will receive a certificate issued by the Board of Examiners as proof that they have passed the final assessment. Even if a student successfully completes more than one



specialization within a degree programme, they will receive only one degree certificate. Article 10.2 applies.

Article 7.11.2 of the Act.

2. The Board of Examiners will issue an International Diploma Supplement with each degree certificate.

Article 7.11.4 of the Act.

3. If applicable, the results of the Bachelor's Honours Programme will be stated in the diploma supplement associated with the Bachelor's degree.

Policy on the basis of Article 7.11 of the Act.

Article 10.4 - Degree

1. Students who have satisfied all the requirements of the final assessment will be awarded the degree 'Bachelor of *Science/Arts/Laws*'.

Article 1.9.2 in conjunction with Article 7.10a.1 of the Act.

2. The degree awarded is stated on the degree certificate.

Article 7.11.2 d of the Act.

Article 10.5 - Honours ('Cum Laude'/'Summa Cum Laude')

Policy, not a legal regulation. CvB decision of 11 May 2010 (memo 10/05237). The Board of Examiners is responsible for determining whether or not an honours predicate is awarded.

1. The Board of Examiners will determine whether or not the Bachelor's degree certificate will be awarded with an Honours predicate.
2. The following conditions apply:
 - a) The mark for the thesis must satisfy the following minimum conditions:
 - i. 'Cum laude': the mark for the thesis must be *at least 8.0*
 - ii. 'Summa cum laude': the mark for the thesis must be *at least 9.0*.
 - b) The weighted average (not rounded off) for all course units, excluding the thesis, within the examination programme approved by the Board of Examiners must be:
 - i. *greater than or equal to 8.0* for 'Cum laude'
 - ii. *greater than or equal to 9.0* for 'Summa cum laude'
3. No honours will be awarded if the student workload of exemptions in ECTS credit points is more than half the total number of ECTS credit points for the degree programme. This stipulation does not apply to double degree programmes.
4. Honours may only be awarded if the examinations for the course units were taken only once.

5. Honours may only be awarded if no single course unit was awarded a mark less than 7.0.
6. No honours will be awarded if a decision by the Board of Examiners has been taken to the effect that a student is no longer eligible for an honours predicate because cheating/plagiarism has been detected.
7. In certain circumstances, the Board of Examiners may depart from the provisions set out in Articles 10.5.2 to 10.5.6.

Article 10.6 - Assessment programme

In accordance with the University of Groningen Assessment Policy 2021-2026.

The Faculty Board sets an Assessment Programme. This Assessment Programme *is part of/is an attachment to* the OER and includes the following topics:

- 1. The final qualifications of the course
- 2. The course units and learning outcomes of each course unit
- 3. The relationship between course units and final qualifications; what is achieved where
- 4. The assessment format applied and the testing moments per course unit

The Programme Committee has the right of consent concerning point 1, the learning outcomes of the degree programme; Article 7.13.2 c of the Act. In a letter to the institutions, the Minister explained, however, that it is not the intention that students assess their own learning outcomes.
The Faculty Council has the right of consent concerning point 4; Article 7.13.2 h, j and i of the Act.

SECTION 11 STUDY PROGRESS SUPERVISION

The Faculty Council has the right of consent concerning the method of study progress supervision and individual tutoring; Article 7.13.2 u of the Act.

Article 11.1 - Study progress administration



Art

rijksuniversiteit
 groningen

The faculty board registers the individual study results of all students and provides students with an overview of their study results at least twice a year and on request.

Article 11.2 - Study progress supervision

Article 7.34.1 e in conjunction with 7.13.2 u of the Act.

The Faculty Board will organize the introduction and the tutoring of students registered for the degree programme, partly to promote their progress and also with a view to potential study options within and outside the degree programme.



SECTION 12 TRANSITIONAL AND FINAL PROVISIONS

Article 12.1 - Amendments

1. Any amendments to these Regulations will, following a recommendation by or upon the approval of the Programme Committee and after due consultation with – and where necessary permission from – the Faculty Council, be confirmed by the Faculty Board in a separate decree.

2. An amendment to these Regulations will not apply to the current academic year unless it may reasonably be assumed that the amendment will not harm the interests of students.

General principle of good governance: legal certainty principle.

3. Furthermore, a change cannot affect any other decision taken by the Board of Examiners with regard to a student under these Regulations to the detriment of students.

No deviations are made from the OER in individual cases.

Article 12.2 - Publication

1. The Faculty Board will duly publish these Regulations as well as any amendments to them.

2. *Copies of these Regulations are available from the Faculty Office.* These documents can also be found on the Faculty website through the Student Portal.

Article 7.59 in conjunction with 4b of the Act.

Article 12.3 - Evaluation

a. The Faculty Board will ensure that these Regulations are regularly evaluated, assessing at least – for the purpose of monitoring and if necessary adapting the student workload – the amount of time students need to complete their duties as set out therein.

b. The Faculty Board evaluates the teaching in the ... degree programme as follows:

.....
.....

Article 9.18.1 b of the Act.

Article 12.4 - Taking effect

These Regulations will take effect on 1 September 2024.