



**rijksuniversiteit  
 groningen**

**Faculty of ....**

**Model  
Teaching and Examination Regulations (OER)**

**Bachelor's degree programme in**

.....

**for the 2022-2023 academic year**

**The Teaching and Examination Regulations set out the specific rights and obligations that apply to each degree programme taught at the University of Groningen, for both students and the degree programme. The University-wide section of the Student Charter sets out the rights and obligations that apply to all students.**

These regulations were adopted by the board of the Faculty of ..... on ..... (date) with the approval of the Faculty Council and the Programme Committee, for course units that are subject to statutory provisions, dated ..... (date).



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ABJZ Model OER for Bachelor's degree programmes in the academic year  
2022-2023 1

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## SECTION 1 - GENERAL PROVISIONS

### Article 1.1 – Applicability of the OER

1. These Regulations for the 2021-2022 academic year apply to the teaching, examinations, and final assessment of the Bachelor's degree programme in ....., CROHO degree programme code....., hereinafter referred to as **the degree programme**, and to all students who are registered for this programme.
2. The degree programme is organized by the Faculty of ..... of the University of Groningen, hereinafter referred to as '**the Faculty**'.
3. This OER also applies to the students of other degree programmes, faculties, or educational institutions, insofar as they follow course units in one of the degree programmes (including Minors) offered by the Faculty to which these Regulations apply.
4. Any students who follow course units or Minors within other degree programmes, faculties, or educational institutions are subject to the OER of that degree programme, faculty, or institution.
5. This OER also applies to those students who registered for the degree programme in order to follow a pre-Master's programme, as referred to in Article 8.6.1.

### Article 1.2 – Definitions

The following definitions apply to these Regulations:

- a. academic integrity: information about scientific integrity and the associated procedures can be found on the University of Groningen website: <https://www.rug.nl/about-ug/organization/rules-and-regulations/general/gedragcodes-nederlandse-universiteiten/wetenschappelijke-integriteit>;
- b. academic year: a period of time that starts on 1 September and ends on 31 August of the following year
- c. admissions Board: the board that gives final decisions on admission to the degree programme, on behalf of the Faculty Board;
- d. binding (negative) study advice: negative study advice that is binding for the student, involving rejection from the degree programme in accordance with Article 7.8b.3 of the Act;
- e. Board of Examiners: an independent body charged with the duties and powers as stated in Articles 7.11, 7.12, 7.12b and 7.12c of the Act, including assessing whether the requirements of the final examination have been met;
- f. course unit: a syllabus unit or other part of the degree programme within the meaning of Article 7.3 of the Act, included in OCASYS;
- g. definitive study advice: study advice that is given once, which can involve rejection, -in accordance with Article 7.8b.1 and 7.8b.2 of the Act;
- h. degree programme: the Bachelor's degree programme referred to in Article 1.1 of these Regulations, comprising a coherent set of course units;
- i. ECTS: a credit within the meaning of Article 7.4 of the Act. The student workload of each course unit of a degree programme is expressed in ECTS credit points, whereby 1 ECTS credit point is equivalent to a student workload of 28 hours;
- j. examiner: a person appointed by the Board of Examiners to set examinations and determine their results;



- k. extraordinary circumstances: circumstances as referred to in Article 7.51 of the Act, which must be taken into account when reaching a decision as referred to in Articles 5.4 and 9.8. Within the University of Groningen, the implementation of Article 7.51 of the Act is stipulated in the University of Groningen's Graduation Fund Regulations. In these Regulations, extraordinary circumstances include, in any case, a disability or chronic illness, illness, pregnancy and delivery, extraordinary family circumstances, a degree programme which is not feasible, students with an elite sports status (issued by the elite sports coordinator), students with a 'student entrepreneur status' (issued by the UGCE) , membership of a consultative participation body;
- l. final assessment: the final assessment for the Bachelor's degree, which is considered to be passed if all the requirements of the entire Bachelor's degree programme have been satisfied;
- m. Major: all compulsory course units in the propaedeutic and post-propaedeutic phases;
- n. matching: the procedure regarding activities and issuing programme recommendations, in accordance with Article 7.31a ff. of the Act, further elaborated in Chapter 3 of the University of Groningen Regulations for Registration and Tuition Fees;
- o. Minor component: the space available for students to specialize within the degree programme;
- p. Minor package: a coherent set of course units that can be followed within the Minor component;
- q. OCASYS: the University of Groningen's online Course Catalogue;
- r. personal Minor: the Minor personally compiled by the student, to deepen or broaden their degree programme, to be followed at their own Faculty or at another faculty;
- s. post-propaedeutic phase: that part of the Bachelor's degree programme following the propaedeutic phase;
- t. practical: a practical exercise, as referred to in Article 7.13 of the Act, in one of the following forms:
- a thesis
  - a written assignment, paper or draft
  - a research project
  - participation in fieldwork or an excursion
  - completion of a placement
  - participation in another educational activity designed to teach certain skills;
- u. preliminary study advice: a preliminary study advice based on a study progress overview, issued to students halfway through the academic year in the propaedeutic phase;
- v. pre-Master's programme: a bridging programme that enables students to be admitted to Master's degree programmes;
- w. Programme Committee: the consultative participation body and advisory body that performs the tasks as described in Article 9.18 of the Act;
- x. propaedeutic phase: the propaedeutic phase of the formal Bachelor's degree programme as defined in Article 7.8 of the Act;
- y. semester: part of the academic year, either starting on 1 September and ending on a date to be determined by the Board of the University, or starting on a date to be determined by the Board of the University and ending on 31 August;
- z. student: a person registered at the University for the purpose of following course units and/or taking examinations leading to the conferral of a university degree;
- aa. study progress overview: a written overview of results with the associated ECTS credit points, which is sent to students by email;
- bb. test or examination: a test of the knowledge, understanding and skills of students, including an assessment of the results;
- cc. the Act: the Higher Education and Research Act (WHW: *Wet op het Hoger Onderwijs en Wetenschappelijk Onderzoek*);
- dd. track: a degree programme track that has been approved as such by the Board of the University;
- ee. university Minor: a broadening Minor that students can follow either at their own Faculty or at another Faculty;
- ff. VWO diploma: the diploma awarded upon completion of Dutch pre-university education,



in accordance with Article 13.1 of the Secondary Education Act, or Article 7 of the Secondary Education Act BES.

The other definitions shall have the meaning that the Act ascribes to them.

## **SECTION 2 QUALIFICATIONS AND ADMISSION**

### **Please choose one of the two variants of Article 2.1:**

***For degree programmes to which admission will be granted based on any pre-university education profile:***

#### **Article 2.1 – Admission to the degree programme**

1. A pre-university education diploma (with any profile) grants admission to the degree programme.
2. In addition to the certificates that grant admission to the degree programme according to the Act, holders of an equivalent certificate as listed in Appendix 1 will also be granted admission to the degree programme.
3. *Article 2.3.3 applies to holders of the certificates referred to in Article 2.3.2 (explanation: only include if English is the official language of the degree programme).*

***For degree programmes to which admission will be granted based on specific pre-university education profiles:***

#### **Article 2.1 – Admission to the degree programme with profile requirement**

1. Access to the degree programme based on a pre-university education diploma with the profile .....
2. Holders of:
  - a pre-university education diploma that does not include the required subject profile;
  - another certificate listed in the Act that grants admission to the degree programme, or
  - an equivalent certificate as listed in Appendix 1will be admitted to the degree programme on condition that the requirements set out in Article 2.1.3 are satisfied.
3. Holders of one of the certificates listed in Article 2.1.2 may only register for the degree programme after having demonstrated sufficient knowledge, at pre-university education final examination level, of the following course units in the required pre-university education profile:  
.....  
.....
4. In extraordinary cases, the Admissions Board may ask a university lecturer in the relevant course unit to arrange one or more tests to determine the student's knowledge as referred to in Article 2.1.3.

***Article 2.2 – Admission to the degree programme based on a university of applied sciences, university, or Open University propaedeutic certificate***



1. *Direct access to the programme results from a successfully completed propaedeutic phase of a university of applied sciences Bachelor's degree programme in ...../university Bachelor's degree programme in ...../Open University Bachelor's degree programme in ....., for those who do not hold a pre-university education diploma or an equivalent diploma as referred to in Article 2.1.*
  
2. *Access to the programme results from a successfully completed propaedeutic phase of a university of applied sciences Bachelor's degree programme in ...../university Bachelor's degree programme in ...../Open University Bachelor's degree programme in ....., once it has been demonstrated that the student possesses sufficient knowledge at the level of the pre-university education final examination, in accordance with the entry requirement that applies to pre-university education students.  
This applies to the following course units:  
.....  
.....*
  
3.  *Holders of a propaedeutic certificate from a degree programme other than the ones listed above and who do not have a pre-university education diploma or equivalent qualification may submit a request to the Admissions Board for admission to the degree programme. The individual in question must demonstrate adequate substantive knowledge of the following subjects at the level of the pre-university education final examination, in accordance with the entry requirement that applies to pre-university education students.  
This applies to the following subjects:  
.....  
.....*

### **Article 2.3 – Language requirement for foreign certificates**

1. Students who have been admitted to a degree programme on the basis of a foreign certificate or degree may be required by the Admissions Board – before registration – to pass a Dutch or English language test, depending on the language of the chosen degree programme, to be administered by an agency stipulated by the Board.
2. The Dutch language proficiency requirement will, in any case, be met by passing the national examination in Dutch as a Foreign Language (NT2).
3. The English language proficiency requirement will be met by passing an examination in English at the level of the pre-university education final examination, or by passing the TOEFL with a score of at least .. (computer TOEFL .., internet TOEFL ..) or an IELTS score of .. or a Cambridge Proficiency score of ....

### **Article 2.4 – Entrance examination**

1. A person who does not meet the qualification requirement as referred to in Articles 2.1 and 2.2 may participate in an entrance examination (colloquium doctum), in accordance with Article 7.29 of the Act.
2.
  - a. Students who wish to take the entrance examination must be aged 21 or over on the date on which the examination is held.
  - b. This requirement can be waived if the person concerned holds a diploma that was issued outside the Netherlands, which grants them access to a university degree programme in their own country. The age requirement can also be waived if the person concerned has refugee status and is unable to present their diploma for that reason.



3. The entrance examination refers to the following course units at the stated level:  
 .....  
 .....  
 .....  
 The provisions of Article 2.3 apply.
4. A successfully completed entrance examination will grant admission to the University of Groningen degree programme for which it was taken, for the duration of one academic year (*or: two academic years*) after the date on which the examination was taken.

### **Article 2.5 – Admissions Board**

1. The Admissions Board has the power to decide on behalf of the Faculty Board in matters concerning admission to the degree programme.
2. The Admissions Board consists of:
  - a member, also the Chair, selected from among the full professors who will teach in the degree programme;
  - one member/two members selected from among the other academic staff who will teach in the degree programme.
3. The study advisor for the degree programme (or an equivalent member of Faculty staff) will be an advisory member and also secretary.
4. Nominations are made by the Faculty Board, which also determines the admission requirements.

### **Article 2.6 – Intake date and application dates**

1. There is one intake date per academic year, namely 1 September of each year.
2. The provisions of this Article also apply to students who reregister for the same degree programme.
3. *In addition to this intake date, there are several application dates on which registration may take place upon the approval of the Admissions Board, namely 1 November, 1 February and 1 April.*
4. *Possible differentiation according to the various categories of students (for an explanation, see the letter dated 9/10/15 (ref. 15/12981), to faculty boards regarding intake in the Bachelor's phase).*
5. A request for admission after 1 September may be submitted to the Admissions Board by email: (*include email address*). A decision regarding this application will be taken within 4-6 weeks.

### **Article 2.7 – Matching**

*In the case of optional matching:*

1. *Prior to the first registration for the programme, prospective students are given the opportunity to participate in activities focusing on the choice of degree programme. Any prospective students who choose to participate in activities focusing on programme recommendations will receive a programme recommendation.*



*In the case of mandatory matching:*

1. *Prior to the first registration for the degree programme, prospective students are required to participate in the matching activities offered by the programme. Following their participation in matching, prospective students will receive a programme recommendation.*
2. The provisions in Chapter 3 of the University of Groningen Regulations for Registration and Tuition Fees (RIC) and the Faculty matching procedure apply.
3. Any University of Groningen students who are interested in registering for the degree programme's propaedeutic phase during the academic year, in accordance with Article 2.6 and who meet the entry requirements, are admitted after completing an interim matching activity (or activities), consisting of:
  - a) *completing the University-wide questionnaire; and*
  - b) *a matching activity to be determined by the Faculty, for example an interview with a study advisor, participation in a web class; and*
  - c) *possibly a second matching activity to be determined by the Faculty.*

*Or:*

3. *It is not possible to join the propaedeutic phase of the Bachelor's programme after 1 September.*
4. Students who switch programmes within the binding study advice cluster are exempt from the obligation to participate in activities that focus on the choice of degree programme. *(N.B. Only include this article if the degree programme falls into a binding (negative) study advice cluster.)*

## **SECTION 3 – CONTENT AND STRUCTURE OF THE DEGREE PROGRAMME**

### **Article 3.1. - Purpose and learning outcomes of the degree programme**

1. The degree programme is designed to:
  - a. impart knowledge, skills and understanding in the field of ....., and to enable the learning outcomes listed in Article 3.1.2 to be attained
  - b. promote academic development. This is defined as the development of competences (knowledge, skills, and attitudes) concerning:
    - independent academic thought, action and communication;
    - use of the relevant academic instruments;
    - academic communication in the mother tongue;
    - the use of specific knowledge of a field in a wider academic, philosophical and social/cultural context;
    - behavioural norms that apply during the degree programme and in the academic world.
  - c. preparation for a further degree programme. Students become familiar with the theory and practice of academic research from the very start of their Bachelor's degree programme.
2. Graduates
  - a. have knowledge and understanding of the field of ....., in particular .....
  - b. have knowledge and understanding of the theoretical and methodological principles of .....
  - c. have mastered general academic skills, in particular with regard to .....





- d. through the application of relevant standards (and disciplinary standards) for responsible research, is able to apply their knowledge and understanding in a manner that indicates a professional approach to their work or profession;
  - e. are able to reformulate a practical question or problem in their field into a clear, researchable problem definition; operationalize the concepts within this problem definition in an adequate way; study a topic from both theoretical and empirical perspectives, in their mutual relationship; present the results of such study in a coherent argument with a clear, synthesizing conclusion; use the results to answer the practical question or help clarify and if possible solve the problem; form a judgement that weighs relevant social, academic or ethical aspects;
  - f. are able to communicate information, ideas and solutions to both specialists and laypersons;
  - g. have the learning skills needed to continue on to a Master's degree programme.
3. The subject-specific learning outcomes of the various individual course units can be found in the Appendix.

### **Article 3.2 – Conducting research**

1. *Students who conduct research in the context of the degree programme do so in accordance with relevant legislation, the Dutch code of conduct for academic integrity, and the requirements of ethically sound research.*
2. *Throughout the entire research process, the student will adhere to the applicable policies and procedures, which are based on the Faculty's data management policy.*
3. *Prior to the period of research, the student, together with their supervisor, can draw up a data management plan. This is then stored, in accordance with the faculty's data policy. At a minimum, this plan will address:*
  - *the student's responsibilities concerning the processing of personal data*
  - *the data storage measures (including security measures) used in the course of the research*
  - *the archiving and retention period*
  - *the responsibility for reusing data after the research has been completed.*
4. In general, the student holds the copyright on any theses or other independently written assignments that are intended to test their knowledge, understanding, and skills. If anyone else wishes to use the student's thesis or written work, the student must first give permission for them to do so. The University must be free to perform these procedures unconditionally if it is to archive theses and written assignments (whether or not these are under embargo) and to process them in accordance with the rules of the Dutch Inspectorate of Education and the Act. All students are obliged to give their unconditional consent to the aforementioned procedures.

### **Article 3.3 – Type of degree programme**

The degree programme is full time.

*examples of alternatives*

- 1: *The degree programme is either full-time or part-time*
- 2: *The degree programme is either full-time, part-time, or dual.*
- 3: *The degree programme is either full-time or dual.*

### **Article 3.4 – Language of the degree programme**

1. The degree programme is taught in *Dutch/English*.



2. *<For Dutch-taught degree programmes>: Contrary to Article 3.4.1., one or more course units of the degree programme may be taught in English, in accordance with the University of Groningen Code of Conduct: Languages Used in Teaching and Examinations.*

### **Article 3.5 – Student workload**

1. The degree programme has a student workload of 180 ECTS credit points.
2. The propaedeutic phase of the degree programme has a student workload of 60 ECTS credit points.
3. The student workload is expressed in whole ECTS credit points.
4. *The part-time variant has a student workload of 30 ECTS credit points a year.*

### **Article 3.6 – Practicals**

1. *The following course units, as referred to in Article 4.1 and Article 7.1 include, in addition to teaching in the form of lectures, a practical in the stated form and of the stated duration:  
no. 1: (mode)....., (duration) .. mornings/afternoons/weeks/months  
no. 4: (mode)....., (duration) .. mornings/afternoons/weeks/months, etc.*
2. *The examination for a course unit listed in this article may not be taken until after the relevant practical has been followed \*(and passed).*
3. *With regard to the following course units, successful participation in the relevant practical is considered to mean passing the examination:*

### **Article 3.7 – Contact hours**

1. The propaedeutic phase of the degree programme comprises a minimum of 480 contact hours a year (*full-time variant*) and a minimum of ... contact hours a year (*part-time variant*).
2. The post-propaedeutic phase of the degree programme comprises a minimum of ... contact hours a year (*full-time variant*) and a minimum of ... contact hours a year (*part-time variant*).
3. Details of the contact hours are registered in the Student Handbook and/or OCASYS; *these are also included in Appendix 2.*

### **Article 3.8 – Organization and examinations of the degree programme**

1. The degree programme is concluded by a final Bachelor's assessment.
2. The degree programme is divided into a propaedeutic phase and a post-propaedeutic phase.
3. *The entire programme comprises a Major and a University/Personal Minor.*

### **Article 3.9 – Participation in course units**



1. If they have registered for a specific course unit of the degree programme in good time, by means of ... (reference to webpage), students can then participate in that course unit.
2. The maximum number of students for each course unit is listed in OCASYS.
3. Admission to course units with limited capacity is arranged according to the order of registration. Students who are registered for the degree programme will be given priority for the course units in their Major (*or Minor*).

*Alternative: Admission to course units with limited capacity is arranged according to predefined and published admission criteria and priority regulations. Students who are registered for the degree programme will be given priority for the compulsory course units in their Major.*

4. Students who are registered for the Bachelor's degree programme cannot access the course units of a Master's degree programme.

## **SECTION 4 THE PROPAEDEUTIC PHASE OF THE DEGREE PROGRAMME**

### **Article 4.1 – Structure of the propaedeutic phase**

1. The propaedeutic phase comprises the following course units with their related student workloads.
  1. .... (.. ECTS credit points)
  2. .... (.. ECTS credit points)
  3. .... (.. ECTS credit points)
  4. .... (.. ECTS credit points) etc.
2. All course units and their modes of instruction are listed in OCASYS, the University's digital Course Catalogue.
3. In situations of force majeure, where it is not reasonably possible to teach in the manner indicated in OCASYS, it is possible to temporarily switch to another format of teaching and examination. This is also subject to the condition that the adopted learning outcomes continue to be achieved after the change of format.

## **SECTION 5 BINDING STUDY ADVICE**

### **Article 5.1 – Preliminary study advice**

1. Halfway through the first semester of the first year of registration in the propaedeutic phase of the degree programme, students will receive a study progress overview specifying the student workload realized thus far.  
*Additional study progress overviews will be sent to students later in the academic year.*
2. As soon as possible **after the end of the first semester**, but no later than 1 March, the student will receive written preliminary study advice.
3. This preliminary study advice will include a warning if the student has made insufficient progress with their studies, such that the student still has the opportunity to improve their performance.



4. If the student's study progress is so unsatisfactory that they cannot reasonably be expected to meet the conditions for positive study advice, as referred to in Article 5.2.2 a and b, the student will be invited to attend a meeting with their study advisor. The aim of the meeting is to discuss the student's study habits, to reassess the choice of degree programme and if necessary to refer them to a different degree programme.

### **Article 5.2 – Definitive study advice**

1. Students must earn at least 45 ECTS credit points in their first year of registration in the propaedeutic phase of the degree programme. This is known as the binding (negative) study advice threshold.
2. A definitive study advice is issued at the end of the **first academic year**, by 31 July at the latest. This can be either:
  - a. positive: if the student has obtained at least 45 ECTS credit points (*20 ECTS credit points in the case of part-time students*) for the propaedeutic programme.
  - b. negative, for students who have earned fewer than 45 ECTS credit points (*or 20 ECTS credit points for part-time students*) in the propaedeutic programme. This study advice is binding for the student (binding study advice), by virtue of Article 7.8b.3 of the Act.
3. *In the event that the preliminary study results are insufficient to such an extent that the student cannot reasonably be expected to pass the 45 ECTS credit points (or 20 ECTS credit points for part-time students) threshold by the end of the first year of study, a binding (negative) study advice may be issued subsequently to the preliminary study advice as referred to in Article 5.1 before the end of the academic year. This may also be at the request of the student. The procedure set out in Article 5.5 will apply.*
4.
  - a. The Faculty Board will take extraordinary circumstances as referred to in Article 5.4 into account in its decision on which study advice to issue in the first year of registration for the degree programme.
  - b. Notwithstanding the provisions in Article 5.2.2, if no assessment can be made with regard to a student's suitability for the degree programme due to extraordinary circumstances in the first year, the assessment may be postponed until a later date within the propaedeutic phase.
  - c. Students may be granted a lower binding (negative) study advice threshold in the case of structural circumstances, for instance when a student has performance disabilities.

### **Article 5.3 – Exceptions to the definitive study advice**

#### ***Multiple degree programmes at the University of Groningen***

1. If the student has registered for two or more University of Groningen degree programmes for the first year of the propaedeutic phase and if they subsequently meets the binding study advice threshold for one of those programmes, as referred to in Article 5.2.1, then the obligation to meet that threshold for the other programme (or programmes) no longer applies for that year. After the student has successfully completed the propaedeutic phase of one degree programme, they no longer have to meet the binding study advice threshold when registering for other degree programmes.

#### ***Propaedeutic certificate already obtained***

2. If the student has already completed the propaedeutic phase of a university degree programme at the University of Groningen or another Dutch university, or – if this is not the case – if they have achieved the 60 ECTS credit points of the first year at the discretion of the Board of Examiners, then the student is not subject to the binding study advice rule



for the University of Groningen degree programme for which they registered in the propaedeutic phase.

### ***Deregistration before 1 March***

3. No definitive study advice will be issued to students who submit a request for deregistration from the propaedeutic phase of the degree programme before or as of 1 March of the first year of registration. If this student re-registers in a subsequent academic year, they will once again be subject to the procedure referred to in Article 5.1 in that subsequent academic year. The binding (negative) study advice regulations for the academic year in which they reregister for the degree programme will then apply.

### ***Deregistration before 1 March + registration as of 1 February***

4. Article 5.2 applies without prejudice to any students who deregister from a degree programme before 1 March and who register by 1 February of that same academic year for a programme belonging to the same programme cluster, indicated in Appendix xxx.
5. Article 5.2 applies without prejudice to any students who deregister from a full-time variant of the degree programme before 1 March and who register by 1 February of that same academic year for a part-time variant of that same programme or for a programme belonging to the same programme cluster, indicated in Appendix xxx.

### ***Registration as of 1 February***

6. An adapted binding (negative) study advice threshold will apply to students who register for a University of Groningen Bachelor's degree programme as of 1 February and have not previously been registered as students in the same academic year. At the end of the second semester of the first year of registration, students must have obtained 20 ECTS credit points from the second semester of the degree programme's propaedeutic phase (*less than 10 ECTS credit points in the case of a part-time programme*). In all other respects, the provisions of Article 5.2 are correspondingly applicable.

## **Article 5.4 – Extraordinary circumstances**

1. When deciding whether to issue a binding (negative) study advice, the Faculty Board will take a student's extraordinary or personal circumstances into account at that student's request. The Faculty Board can thereupon decide to modify the binding (negative) study advice threshold or postpone issuing a study advice.  
The student's study behaviour is also taken into account in this assessment, as are the agreements that they have made with their study advisor and/or their study schedule, the timing of notifications concerning extraordinary circumstances, and the study results they achieved at the end of their first academic year.
2. Students must report extraordinary circumstances to the study advisor as soon as possible in order to ensure optimum support. In the likely event of deferred advice or a modification to the binding study advice threshold, the Faculty BSA Committee will rule on this matter, at the student's request. If the study schedule drawn up with their study advisor is not met due to the binding study advice threshold (which may or may not have been modified), the student must notify their study advisor about this as soon as possible.
3. If no assessment can be made at the end of the first academic year with regard to a student's suitability for the degree programme due to extraordinary circumstances as referred to Article 5.4.1, the assessment may only be postponed at the end of the first academic year of the propaedeutic phase.



4. Any study advice that is deferred can still be given as long as the propaedeutic phase has not yet been completed.
  - a. The deferred advice is converted into positive advice if the binding study advice threshold (which may or may not have been modified) has been met.
  - b. The advice will be negative (and binding) if the student in question still fails to pass the (possibly modified) binding (negative) study advice threshold in the propaedeutic phase.
5. All students whose study advice has been postponed (whether or not combined with an adaptation of their BSA threshold) are expected to draw up a study plan in consultation with *their study advisor/mentor/assigned supervisor* of the degree programme, comprising at least the following:
  - a. the propaedeutic course units that have not yet been passed, with a relevant timeline;
  - b. the post-propaedeutic course units that may be followed in addition to the course units listed under a.
6. Circumstances as referred to in Article 5.4.1 do not automatically lead to a successful application for a grant from the Graduation Fund.

#### **Article 5.5 – Procedure for issuing a definitive study advice**

1. The definitive study advice is issued by the Faculty Board on behalf of the Board of the University. The decision will also state the applicable safeguards of legal rights.
2. Before a binding (negative) study advice is issued, students will receive notice of the intention to issue one, after which they will be given the opportunity to put their case to the Faculty Board or its representative.

#### **Article 5.6 – Consequences of a binding (negative) study advice**

1. Students who have received a binding (negative) study advice may not register for the degree programme, or for any other degree programme in the cluster of related degree programmes listed in Appendix xxx, for a period of *two years* from 1 September of the next academic year.
2. Students who have been issued a binding (negative) study advice are not permitted to follow course units in this degree programme via a different degree programme or educational institution in order to avoid the consequences of their binding (negative) study advice. No exemptions will be granted for course units completed in this way, nor will such completed course units be recognized within the framework of the degree programme in any other way.

#### **Article 5.7 – Consequences of a positive study advice**

1. Anyone who has received positive study advice from a degree programme at the University of Groningen can be admitted to the post-propaedeutic phase of the relevant degree programme.
2. Notwithstanding Article 5.7.1, certain course units may be subject to the entry requirement that a previous course unit must have been successfully completed. This compulsory order of course units is set out in OCASYS and in Article 9.3 of these Teaching and Examination Regulations.



3. Admission does not apply to the degree programme's Minor. The requirement here is that the full propaedeutic phase be completed.

## **SECTION 6      ADMISSION TO THE DEGREE PROGRAMME'S POST-PROPAEDEUTIC PHASE**

### **Article 6.1 – Criteria for admission to the post-propaedeutic phase**

The following persons may be admitted to the post-propaedeutic phase of the degree programme, subject to the approval of the Admissions Board:

1. holders of a propaedeutic certificate, or students who have earned 60 ECTS credit points in the first year of study in a related degree programme.
2. The Admissions Board may grant the holder of a certificate, whether or not issued in the Netherlands, exemption from the requirement referred to in Article 6.1.1 if, in the opinion of the Admissions Board, that diploma is at least equivalent to the certificate referred to in Article 6.1.1.

### **Article 6.2 – Hardship clause for admission to the post-propaedeutic phase**

In situations where a change to educational content/educational force majeure demonstrably leads to an unfairness of overriding nature, the Board of Examiners may deviate from the provisions of Articles 6.1 and 5.7. Such cases must involve a unique individual circumstance that is so distinctive that admission cannot reasonably be denied.

## **SECTION 7                      THE POST-PROPAEDEUTIC PHASE OF THE DEGREE PROGRAMME**

### **Article 7.1 – Structure of the post-propaedeutic phase**

1. The post-propaedeutic phase comprises the following course units and student workloads:
  1. .... (..ECTS credit points), (*Major*);
  2. .... (..ECTS credit points), (*Major*);
  3. 15 or 30 (2 x 15) ..... (..ECTS credit points), (*Minor component*)
  4. etc.
2. With regard to the Minor component, students can choose from the following options:
  - a research traineeship
  - a societal placement
  - a period spend studying at a university outside the Netherlands
  - a broadening or deepening Minor, consisting of course units from outside the student's own major (to be further specified by the degree programme)
3. Students may choose the following electives, subject to approval by the Board of Examiners
  - 1a. .... (..ECTS credit points), (*Major/Minor component*)
  - 2a. .... (..ECTS credit points), (*Major/Minor component*)
  - 3a. .... (..ECTS credit points), (*Major/Minor component*)
4. All course units and their modes of instruction are listed in OCASYS, the University's digital Course Catalogue.



5. In situations of force majeure, where it is not reasonably possible to teach in the manner indicated in OCASYS, it is possible to temporarily switch to another form of teaching and examination. This is also subject to the condition that the adopted learning outcomes continue to be achieved after the change of format.

### **Article 7.2 – Replacement and electives elsewhere**

1. *Following a student’s substantiated request, the Board of Examiners may grant permission to:*
  - a. *to replace part of the examination programme with another course unit offered by the University of Groningen or another university in the Netherlands or elsewhere that is in keeping in with the examination programme, or*
  - b. *to replace one of the examination programme’s electives with one or more course units offered by the University of Groningen or another university in the Netherlands or elsewhere.*
2. *When assessing such a request, the Board of Examiners will in any case evaluate the coherence of the examination subjects (or part thereof) and the level of the course units followed.*

### **Article 7.3 – Open Degree Programme**

1. Students can choose one of the degree programme’s Open Degree Programmes that deviates from *the* adopted degree programme (*or degree programmes*). An Open Degree Programme must always be approved in advance by the Board of Examiners of the degree programme in which the student is registered.
2. *The following additional requirements apply to Open Degree Programmes....*

## **SECTION 8 OTHER PROGRAMMES**

### **A. Minor**

#### **Article 8.1 – Minor**

1. The Minor component can involve any of the options listed in Article 7.1.2.
2. Students can choose between:
  - a) a University Minor
  - b) a Personal Minor.

#### **Article 8.2 – University Minor**

1. A University Minor is a coherent set of broadening course units that students can follow either at their own or a different Faculty.
2. Students who choose a University Minor for their Minor component do not need explicit permission from the Board of Examiners.

#### **Article 8.3 – Personal Minor**

1. A Personal Minor is a coherent set of broadening or deepening course units that students can compile themselves and follow either at their own or a different Faculty.
2. Personal Minors must be presented to the Board of Examiners of the student’s own degree programme for approval in advance.

#### **Article 8.4 – Authority of the Board of Examiners with regard to Minors**





1. Students must present their choice for the Minor component to the Board of Examiners of their degree programme for approval, except if they choose a University Minor in accordance with Article 8.2.2.
2. Minors that students of the degree programme follow at other degree programmes, faculties, *or educational institutions* are subject to the authority of the Board of Examiners of the degree programme that administers the relevant examination.
3. Minors of students of other degree programmes, faculties, *or educational institutions* are subject to the authority of the degree programme's Board of Examiners.
4. A responsible Board of Examiners will be assigned in the event of inter-faculty University Minors.

## **B. Honours programme**

### **Article 8.5 – Honours programme Bachelor's degree programme**

1. The Faculty participates in the Bachelor's Honours Programme organized by the University of Groningen Honours College. The Bachelor's Honours Programme does not form part of the regular Bachelor's curriculum.
2. Students who have been admitted to one of the Faculty's Bachelor's degree programmes are permitted to participate in the Bachelor's Honours Programme, if they are selected by the Dean of the University of Groningen's Honours College. Please consult the Teaching and Examination Regulations of the University of Groningen Honours College for the selection procedure.  
*If necessary/desired: the following selection criteria apply to participation in the Honours Programme ....*
3. The Bachelor's Honours Programme has a total student workload of 45 ECTS credit points, spread over the three years of the Bachelor's programme. The Bachelor's Honours Programme, including the deepening Faculty part, is subject to the Teaching and Examination Regulations of the University of Groningen Honours College.
4.
  - a. The Honours Programme is not part of the regular Bachelor's curriculum. The results and marks do not count towards the accolade of a cum laude or summa cum laude honours predicate for the Bachelor's degree programme.
  - b. The Diploma Supplement accompanying the Bachelor's degree certificate also lists the results of the Bachelor's Honours Programme.

## **C. Pre-Master's programmes**

### **Article 8.6 – Pre-Master's programmes**

1. The Faculty offers pre-Master's programmes designed to achieve admission to one of the Faculty's Master's degree programmes.
2. For participation in the pre-Master's programme in ....., registration for the Bachelor's degree programme in ..... takes place as referred to in Article 1.1.1. (*Possible further expansion involving multiple pre-Master's programmes*).



3. The scope and content of the pre-Master's programme is individually determined by the Admissions Board.
4. The Admissions Board of the intended Master's degree programme rules on admission to the associated pre-Master's programme.
5. After admission to a pre-Master's programme, that programme must be completed within ..... (*the designated time*).
6. *Supplementary to Article 8.6.5, reregistration in a pre-Master's programme is only permitted for those who have obtained at least ..... ECTS credit points.*
7. Course units of the pre-Master's programme are subject to the authority of the Bachelor's degree programme's Board of Examiners, as referred to in Article 1.1.1.
8. The University of Groningen's Regulations for Registration and Tuition Fees provisions regarding pre-Master's programmes apply.

### **Article 8.7 – Design of the pre-Master's programme**

1. The pre-Master's programme can include the following course units, with the stated student workloads:
  1. .... (.. ECTS credit points)
  2. .... (.. ECTS credit points)
  3. .... (.. ECTS credit points)
  4. .... (.. ECTS credit points) etc.
2. All course units and their modes of instruction are listed in OCASYS, the University's digital Course Catalogue.
3. In situations of force majeure, where it is not reasonably possible to teach in the manner indicated in OCASYS, it is possible to temporarily switch to another format of teaching and examination. This is also subject to the condition that the adopted learning outcomes continue to be achieved after the change of format.
4. Each course unit of the pre-Master's programme concludes with an examination. The examinations are conducted in the manner stated in OCASYS.

## **SECTION 9 EXAMINATIONS**

### **Article 9.1 – General**

1. Each of the degree programme's course units is assessed by means of an examination.
2. *An examination can comprise a number of partial exams. The results of these partial exams together determine the examination result.*
3. The examination assesses students' academic development and mastery of the learning outcomes of the course unit.
4. The results of an examination are given as pass or fail, in numbers on a scale of 1 to 10, expressed as 6/5.5 or more for a pass and 5/5.4 or lower for a fail.

### **Article 9.2 – Participation in examinations**



1. In accordance with Article 3.7 of the OER, registration for a course unit of the degree programme also involves registration for the examination for that course unit.
2. Notwithstanding the provisions of Article 9.2.1, students can register and deregister for examinations during certain periods to be further defined.

### **Article 9.3 – Compulsory order of examinations**

The examinations for the course units listed below may not be taken before the examinations for the associated course units have been passed:

a. propaedeutic phase:

- ..... after ..... has been passed
- ..... after ..... and ..... have been passed

b. post-propaedeutic phase:

- ..... after ..... has been passed
- ..... after ..... and ..... have been passed
- etc.

### **Article 9.4 – Examination frequency and periods**

1. There will be an opportunity to sit the examinations for the course units listed in Article 4.1 and Article 7.1 at least twice per academic year.
2. The periods in which examinations can be taken are listed in the Student Handbook and/or OCASYS. Partial examinations can also be taken outside the period indicated.
3. *Notwithstanding the provisions of Article 9.4.1, there will be only one opportunity in a certain academic year to take the examination for a course unit not taught in that year.*
4. *Students may resit an examination for a course unit that is no longer offered at least twice during the first year after it has been removed from the curriculum.*
5. *If a student has fulfilled the best-efforts obligation with respect to a course unit but has still not passed, then the examiner can give them the opportunity to take a supplementary or replacement test.*

### **Article 9.5 – Assessment of placement project/research project**

The assessment of a placement or research project will be conducted by the supervisor on site and the original contracting party, who have both been appointed as examiners by the Board of Examiners.

### **Article 9.6 – Thesis**

1. In general, each thesis is associated with a single University of Groningen degree programme. Full or partial exemptions for a degree programme's thesis may be granted by the Board of Examiners on the basis of a thesis written for another degree programme.
2. Each thesis is assessed by at least two examiners.
3. The thesis is stored by the Faculty Board for a period of seven years.



4. *Students will be given the opportunity to write a thesis (or final-year thesis) at least twice per academic year.*
5. *Details of the period (or periods) during which students can write theses will be published in the Student Handbook and/or OCASYS.*
6. *Further rules about the form, content, time schedule, and assessment of the thesis are included in the Regulations governing Bachelor's and Master's theses. Those regulations form part of these Teaching and Examination Regulations.*
7. *If by the end of the period referred to in Article 9.5.5 the assessor (or assessors) is/are of the opinion that the thesis cannot be awarded a pass mark, the student will be given one opportunity to remedy the work in order to be awarded a pass mark of 6/5.5 within a time frame defined by the degree programme.*
8. *The Board of Examiners is the only body that can deviate from the provisions of this Article at the written request of a student.*
9. *Students must satisfy the following requirements in order to qualify for supervision and assessment of the thesis (or final-year thesis) for the degree programme:*
  - *the student has successfully completed post-propaedeutic components worth at least 60 ECTS credit points;*
  - *the Bachelor's degree programme is approved by the Board of Examiners, if required by virtue of Article 9.6.7.*

#### **Article 9.7 – Type of examinations**

1. The examinations are conducted in the manner stated in OCASYS.
2. In situations of force majeure, where it is not reasonably possible to conduct examinations in the manner indicated in OCASYS, it is possible to temporarily switch to another format of teaching and examination. This is also subject to the condition that the adopted learning outcomes continue to be achieved after the change of format.
3. At a student's request, the Board of Examiners may allow an examination to be taken in a form different from that stipulated above.
4. For each official examination, a mock examination is made available.

#### **Article 9.8 – Oral examinations**

1. Unless the Board of Examiners decides otherwise, an oral examination may only be taken by one student at a time.
2. Oral examinations are public, unless the Board of Examiners or the relevant examiner stipulates otherwise, or the student objects to the public nature of the examination due to extraordinary circumstances. *A second examiner may attend the oral examination at the request of the student or the examiner.*

#### **Article 9.9 – Request for an extracurricular examination**

1. Students can ask the Board of Examiners to grant them an extracurricular examination.



2. Such a request may be granted *if the student in question failed the relevant examination due to extraordinary circumstances and if not granting the request for an extracurricular examination would result in unacceptable study delay.*
3. The following criteria apply to granting a request for an extracurricular examination for the last course unit of the degree programme:
  - this must be the final study result to be obtained;
  - *the study delay incurred by not granting an extracurricular examination must amount to at least one semester;*
  - *the examinee must have participated in the last two standard examinations in the course unit for which the examinee is requesting an extracurricular examination, and have obtained a grade of at least 4 and 5 on those occasions.*

### **Article 9.10 – Competent Board of Examiners for the electives of another degree programme**

1. A request to take an elective at another degree programme must be approved by the Board of Examiners of the student's own degree programme.
2. The examination for an elective from another degree programme, and requests for alternative examination regulations, are subject to the authority of the Board of Examiners of that other degree programme. Article 10.2.2 applies.

### **Article 9.11 – Exemptions**

1. At a student's request, the Board of Examiners, having discussed the matter with the examiner in question, may grant exemption from an examination (or part thereof) on the basis of results obtained earlier (elsewhere), if the student:
  - a. has completed part of a university or higher vocational degree programme, in the Netherlands or abroad, that is equivalent in content and level
  - b. can demonstrate by work experience that they have sufficient knowledge and skills with respect to the course unit in question.
2. The provisions of Article 10.2 apply to exemptions.
3. The validity period of exemptions granted for course units or parts thereof is identical to that of examination results.

### **Article 9.12 – Examinations and performance disabilities**

1. Students with a performance disability will be given the opportunity to take examinations in a form that will compensate as far as possible for their individual disability. If necessary, the Board of Examiners will seek expert advice from a student counsellor of the Student Service Centre (SSC) before making a decision.
2. With regard to examinations for electives taken at other degree programmes by students with a performance disability, the Board of Examiners of the degree programme that sets the examination will comply with the provisions permitted by the Board of Examiners of the degree programme for which the student is registered.

### **Article 9.13 – Examination provision**

1. If not providing an individual examination were to lead to a 'special case of an unfairness of overriding nature', the Board of Examiners may decide to grant such a provision,



contrary to the provisions of Article 9.4.

2. Requests for an individual examination provision must be submitted to the Board of Examiners as soon as possible, including documentary proof.

#### **Article 9.14 – Marking of examinations and publication of grades**

1. After an oral examination, the examiner will assess the examination immediately and shall, on request, provide the student with the relevant signed exam sheet.
2. The examiner will mark a written examination within ten working days of the day on which it was taken, and will provide the Faculty's administration department with the necessary details for registration of the result in Progress.
3. If an examination is taken in a form other than oral or written, the Board of Examiners will determine in advance how and when students will receive written confirmation of the result.
4. If the student wishes to lodge an appeal against the result of the examination, the student must submit this to the Central Portal for the Legal Protection of Student Rights (CLRS) within six weeks of the publication of that grade.

#### **Article 9.15 – Validity**

1. Any completed course units remain valid indefinitely.
2. *a. Contrary to the provisions of Article 9.15.1, the Board of Examiners may decide to require a student to take a supplementary or substitute examination for a course unit that was taken more than (...) years previously before allowing that student to progress to the final assessment. This only applies if the student's knowledge, insight, or skills that are being assessed in this way are demonstrably outdated.*  
*b. In the event of extraordinary personal circumstances, the period of validity will be extended throughout the period during which the student receives a provision from the Graduation Fund.*
3. *Partial examinations and assignments passed within a course unit that has not been successfully completed will lapse at the end of the academic year in which they were passed.*

#### **Article 9.16 – Right of inspection**

1. On request, students have the right to inspect their marked work within a period of at least ... days after the results of a written examination have been made known. If the student makes use of this opportunity, they will be provided (upon request) with a copy of the work at cost price.
2. Within the timeframe stipulated in Article 9.16.1, any person may request that they be allowed to peruse the examination paper and the assessment criteria.
3. *The Board of Examiners can determine that this inspection or perusal will take place at a certain place and at two set times at least.*  
*Students who can show that they were prevented by force majeure from attending at the indicated places and times will be offered another opportunity, if possible within the period stated in Article 9.16.1.*



### **Article 9.17 – Board of Examiners and Examiners**

1. The Board of Examiners is the independent body that determines whether individual students have the knowledge, understanding and skills required to be awarded a degree.
2. The Faculty Board appoints the members of the Board of Examiners on the basis of their expertise in the field of the degree programme (or cluster of degree programmes) in question.
3. The Board of Examiners must comprise at least:
  - a. one member who is a lecturer affiliated with the degree programme (*or to one of the degree programmes that belong to the cluster of degree programmes*); and
  - b. one member from outside the degree programme (*or one of the degree programmes that belong to the cluster of degree programmes*).
4. Members of the Faculty Board or other people who have financial responsibilities within the institution may not be appointed as members of the Board of Examiners.
5. The Board of Examiners appoints examiners to set examinations and determine results.
6. The Board of Examiners must set out in the OER, or in the Rules and Regulations (R&R) of the Board of Examiners, rules for assessing and determining the results of examinations and final assessments.

### **Article 9.18 – Cheating and plagiarism**

1. Cheating is an act or omission by a student that partly or wholly hinders the forming of a correct assessment of their – or another’s – knowledge, understanding, and skills.
2. Cheating also includes plagiarism, which means copying someone else’s or your own work without correctly acknowledging the source.
3. The assessment of theses and written assignments requires a plagiarism check to be performed, by means of a plagiarism scanner accessed by the University. Students are individually responsible for maintaining academic integrity.
4. If a student cheats, the Board of Examiners may exclude that student from participation in one or more examinations or final assessments for a maximum of one year.
5. In the event of serious cheating, the Board of Examiners can ask the Board of the University to definitively terminate the student’s registration in the degree programme.
6. The Board of Examiners sets out its course of action in the event of cheating in its Rules and Regulations.

### **Article 9.19 – Invalid examinations**

In the event of irregularities with regard to an examination that are so serious that an accurate assessment of the examinee’s knowledge, understanding, and skills cannot be made, the Board of Examiners may declare the examination invalid for either an individual examinee or a group of examinees.

### **Article 9.20 – Termination of enrolment**



1. In extraordinary cases of reprehensible behaviour or statements made by a student, the Board of the University may, on the recommendation of the Board of Examiners or the Faculty Board, terminate that student's registration.
2. The Board of the University will not make a decision as referred to in Article 9.20.1 until after the student in question has been given an opportunity to put their case forward, any interests of the student and of the institution have been carefully assessed and it has been proven reasonable to assume that the student's behaviour and/or statements prove that they are unsuitable for one or more of the professions for which they are being trained in their degree programme, or for the practical preparation for the profession. In this connection, the Faculty Board, the Board of Examiners and the Board of the University observe the *Judicium Abeundi* (termination of registration) Protocol, as adopted by the Dutch Federation of University Medical Centers on 1 November 2010.
3. The provisions in the University of Groningen Regulations for Registration and Tuition Fees apply.

## **SECTION 10                      FINAL ASSESSMENT**

### **Article 10.1 – Marking examinations**

1. The degree programme is concluded with a final assessment.
2. On the condition that the student's examination subjects have been approved, the Board of Examiners will determine the result of the final assessment as soon as the student has passed all the required examinations. The Board of Examiners may define terms to this end. The result of the final assessment indicates that the student has achieved the necessary academic development. The Board of Examiners will issue a degree certificate to this effect.
3. If the student exceeds the time limits set for approval as referred to in Article 10.1.2, this may cause the Board of Examiners to schedule the examination for a later date. That could be in the academic year following the academic year in which the last examination was passed.
4. Before the final assessment can be determined, the Board of Examiners may itself decide to test the student's knowledge, insight, and skills in one or more course units or aspects of the degree programme, if and in as much as the marks for these course units provide a reason for doing so.
5. By determining the result of the final assessment, the Board of Examiners also commits itself to a speedy processing of the degree certificate ceremony.
6. If the student wishes to postpone their date of graduation in connection with additional examinations that they still need to sit, the student must submit this request to the Board of Examiners within two weeks of the moment at which the examination date was set.
7. The graduation date is the date on which the final assessment is passed, as determined by the Board of Examiners in accordance with the provisions of Article 10.1.2, and not the date on which the degree certificate is presented to the student.

### **Article 10.2 – Course units completed elsewhere**





1. The award of the certificate for the Bachelor's examination of the degree programme is conditional on the completion of at least *half/two-thirds* of the degree programme by means of course units provided by *the University of Groningen/Faculty/degree programme* during the period in which the individual was registered as a Bachelor's student at the University of Groningen.
2. *a.* In the case of a double degree Bachelor's programme with a foreign educational institution, at least a quarter (*or a deviation upwards*) of the programme must have actually been taken at *the University of Groningen/Faculty/degree programme* during the period of registration as a Bachelor's student at the University of Groningen.  
*b.* *the provisions of Article 9.6.1, with regard to the thesis, must also be taken into account.*

### **Article 10.3 – Degree certificate**

1. The student shall receive a certificate issued by the Board of Examiners as proof that they have passed the final examination. Even if a student successfully completes more than one specialization within a degree programme, they will receive only one degree certificate. Article 10.2 applies.
2. The Board of Examiners will issue an International Diploma Supplement with each degree certificate.
3. If applicable, the results of the Bachelor's Honours Programme are listed in the Diploma Supplement accompanying the Bachelor's degree certificate.

### **Article 10.4 – Degree**

1. A student who has satisfied all the requirements of the final assessment shall be awarded the degree of 'Bachelor of *Science/Arts/Laws*'.
2. Details of the degree conferred are indicated on the degree certificate.

### **Article 10.5 – Cum laude/summa cum laude honours predicate**

1. The Board of Examiners assesses whether the Bachelor's degree should be awarded an honours predicate.
2. The following conditions apply:
  - a) The mark for the thesis must satisfy the following minimum conditions:
    - i. Cum laude: the thesis is *awarded a mark of at least 8.0*;
    - ii. Summa cum laude: the thesis is *awarded a mark of at least 9.0*;
  - b) The weighted average (not rounded off) for all course units, excluding the thesis, within the examination programme approved by the Board of Examiners must be:
    - i. *greater than or equal to 8.0* for cum laude;
    - ii. *greater than or equal to 9.0* for summa cum laude;
3. No honours predicate is awarded if the value of the exemptions in ECTS credit points is more than half of the total number of ECTS credit points for the degree programme. This stipulation does not apply to Double Degree programmes.
4. Honours predicates may only be awarded if the examinations for the course units were taken only once.



5. An honours predicate will only be awarded if no course unit has been awarded a mark of less than 7.0.
6. No honours predicates will be awarded if a decision by the Board of Examiners has been taken to the effect that a student is no longer eligible for an honours predicate because cheating/plagiarism has been detected.
7. In extraordinary cases, the Board of Examiners may deviate from the provisions of articles 10.5.2 to 10.5.6.

### **Article 10.6 – Assessment Plan**

An Assessment Plan has been approved by the Faculty Board, This Assessment Plan *is part of/is an appendix* to the OER and covers the following subjects:

1. the learning outcomes of the degree programme;
2. the course units of the degree programme and the learning outcomes of each course unit;
3. the relationship between course units and learning outcomes;
4. the mode of assessment used and the assessments per course unit;
5. the test design procedures, assessment procedures, and assessment criteria used;
6. those responsible for implementing the various components of the assessment policy;
7. the periodic evaluation method.

## **SECTION 11 TUTORING**

### **Article 11.1 – Study progress administration**

The Faculty Board registers the individual results achieved by the students and provides each student with an summary of their results at least once a year.

### **Article 11.2 – Tutoring**

The Faculty Board will organize the introduction and the tutoring of students registered for the degree programme, partly for the purpose of their progress during the course of study and partly to gain an impression of potential study options within and outside the degree programme.

## **SECTION 12 TRANSITIONAL AND FINAL PROVISIONS**

### **Article 12.1 – Amendments**

1. Any amendments to these Regulations will, following a recommendation by and/or upon the approval of after due consultation with the Programme Committee and in consultation with – and where necessary upon the approval of – the Faculty Council, be confirmed by the Faculty Board in a separate decree.
2. Any amendments to these Regulations will not apply to the current academic year, unless it may reasonably be assumed that the amendment in question will not harm the interests of students.
3. In addition, an amendment may not influence any other decision concerning a student taken by the Board of Examiners under these Regulations to the detriment of students.



### **Article 12.2 – Publication**

1. The Faculty Board will duly publish these Regulations as well as any amendments to them.
2. *Any interested person can obtain a copy of this OER from the Faculty Office. The documents in question are also digitally accessible on the Faculty’s website, via the Student Portal.*

### **Article 12.3 – Evaluation**

- a. The Faculty Board is responsible for the regular evaluation of the OER and, in any case, will consider the resultant demands on the student’s time (for the purpose of monitoring and, if necessary, adjusting the student workload).
- b. The Faculty Board evaluates the teaching in the ... degree programme as follows:  
.....  
.....

### **Article 12.4 – Date of commencement**

These Regulations come into operation on 1 September 2022.

